

**Village of Lena**  
**117 E. Main St., Lena, WI 54139**  
**Public Works Minutes**  
**November 11, 2025, 1:00 p.m.**

Meeting was called to order.

Roll call: Terry Hinds, Steve Marquardt-via phone, Craig LeFebre

Also present: Terry Earley, Tyler Schmit, Shane Behnke, Jodi Marquardt, Jesse Sukawatay-Core and Main, Mike and Marcy Ostrander

Approval of Agenda: Motion made by LeFebre/T Hinds to approve the agenda with changes in sequence as needed. Motion voted and carried.

Approval of the Minutes of October 14, 2025, meeting: Motion made by LeFebre/T Hinds to approve the minutes of October 14, 2025, meeting, as presented. Motion voted and carried.

Public Comment/Complaints: No one present.

Meter Reading Update: We are using Sensus meters are the standard meters for the Village. All old meters need to be replaced with Sensus meters. Public Works to spend 10 hours per week replacing all meters towards goal of all Sensus, and order inventory as needed. Goal 25 meters replaced/week.

Sidewalk Update: Mike and Marcy Ostrander present with concern with their sidewalk replacement responsibility. Concern is the apron loader using the driveway apron to move snow onto their vacant lot. It was agreed by both parties to adjust the billing by 12' wide x 7' deep=84 sq ft (\$1008), adjusted to 75% responsibility of the Village (\$756) and 25% Ostrander (\$252) and continue to plow the sidewalk due to use of the lot. Motion by S Marquardt/T Hinds to adjust the reasonability of the sidewalk replacement for Ostrander 84 sq ft with Village responsible for 75% and Ostrander 25%. Motion voted and carried. Jeff Kaster property faces the same concerns and will be addressed with the same adjustments.

Utility Report: October utility report was informative. Salt was picked up. Toxicity test passed requirements. We will be required to test in Jan/Feb/March 2026. Shop tools will be ordered. We are applying for a new WPDES permit by January. Concrete work has begun on the WWTP improvements.

Influent/Effluent Flows: Informational.

Financials: Informational.

Ayres Update: Rohde Brothers Application #3 for the WWTP project was reviewed with a pay request in the amount of \$39,900.00. Motion by T Hinds/S Marquardt to approve Payment Application #3 for the WWTP Upgrade Project from Rohde Brothers in the amount of \$39,900.00. Motion by S Marquardt/T Hinds to approve Ayres Disbursement Request #4 for the WWTP project in the amount of \$61,253.60. Motion voted and carried.

Lead and Copper: Ongoing. Consumer notices to be sent by 12/31/2025.

DNR Toxicity: Testing reports are improving. Waiting for 09/23/25 toxicity test results.

Miscellaneous: Meter reading issues remain. Working with Core and Main and Water department making changes to questionable meters.

Next meeting, Tuesday, December 9, 2025 @ 11:00.

Adjournment: Motion by LeFebre/S Marquardt to adjourn. Motion voted and carried.

Respectfully submitted, Jodi A. Marquardt, Clerk/Treasurer