

**Village of Lena**  
**117 E. Main St., Lena, WI 54139**  
**Public Works Minutes**  
**September 8, 2025, 10:30 a.m.**

Meeting was called to order.

Roll call: Terry Hinds, Steve Marquardt, Craig LeFebre

Also present: Terry Earley,

Approval of Agenda: Motion made by T Hinds/LeFebre to approve the agenda with changes in sequence as needed. Motion voted and carried.

Approval of the Minutes of August 12, 2025, meeting: Motion made by LeFebre/T Hinds to approve the minutes of August 12, 2025, meeting, as presented. Motion voted and carried.

Public Comment/Complaints: No one present. A comment was made on the nice appearance of our community.

Utility Report: August utility report was informative. Testing at sewer plant has shown improvement. Televising review was tabled. Work to replace the valves on Pelkey, Harley and the storm sewer repair on S Rosera will begin within the next few weeks. Team Viewer, to assist with remotely accessing SCADA is working well and would like to proceed with purchase. Sandblasting quotes for the loader and the 1-ton garbage truck are being requested.

Influent/Effluent Flows: Informational.

Financials: None presented.

Ayres Update: Working on GIS proposal. Rohde Brothers Application #1 for the WWTP project was reviewed with a pay request in the amount of \$120,175.00. Motion by T Hinds/S Marquardt to approve Payment #1 for the WWTP Upgrade Project from Rohde Brothers in the amount of \$120,175.00 and Ayres Disbursement Request #2 for the WWTP project in the amount of \$130,582.59. Motion voted and carried

Lead and Copper: Nothing new to report.

DNR Toxicity: Testing reports are improving.

Sidewalks: Most projects are complete. There are a few self-repair properties that need to complete this fall.

Street Improvement Plan: Televising needs to be reviewed to determine necessity.

Cold Storage Rehab: Kelby needs to prepare a quote

SCADA TeamViewer Contract: Contract reviewed. Motion by S Marquardt/T Hinds to accept the contract with Team Viewer for \$600. Motion voted and carried.

Water Tower Service Quote: Reviewed bid of contract leaning in the amount of \$10,170. S Marquardt is requesting a USG rep to attend meeting to review current contract and prepare for next contract.

Miscellaneous: Discussion on the impacts of increasing part time hours to 1200 or greater.

The committee may reconvene in open session with no action taken.

Next meeting, Tuesday, October 14, 2025 @ 10:30am. A special televising and budget meeting scheduled for 09/17/25 at 9am.

Adjournment: Motion by S Marquardt/LeFebre to adjourn at 12:30. Motion voted and carried.

Respectfully submitted, Jodi A. Marquardt, Clerk/Treasurer