

**Village of Lena**  
**117 E. Main St., Lena, WI 54139**  
**Public Works Minutes**  
**August 12, 2025, 10:30 a.m.**

Meeting was called to order.

Roll call: Terry Hinds, Steve Marquardt, Craig LeFebre

Also present: Terry Earley, Tyler Schmit, Craig Schuh

Approval of Agenda: Motion made by T Hinds/LeFebre to approve the agenda with changes in sequence as needed. Motion voted and carried.

Approval of the Minutes of July 15, 2025, meeting: Motion made by T Hinds/LeFebre to approve the minutes of July 15, 2025, meeting, as presented. Motion voted and carried.

Public Comment/Complaints: No one present. A concern was expressed regarding weeds and maintenance of Village property, especially along the railroad tracks. Tree Removal behind the Legion Hall was requested by The Legion. Determination on the lot line needs to be determined.

Utility Report: July utility report was informational. SCADA issues have been addressed. Terry Earley addressed and repaired the blower issues at the sewer plant. A preliminary report from Great Lakes regarding the toxicity looks good. Waiting for the formal report. Tyler Schmit is scheduling WET testing with the DNR. The internal improvements at the sewer plant appear to be improving the issues previously addressed and things are working better. The new microscope and DO help immensely with accuracy. Televising review was tabled.

Influent/Effluent Flows: Informational.

Financials: None presented.

Ayres Update: The WWTP project will begin in early fall, with full completion September 2026. GIS quote is in preparation and will be presented for the 2026 budget.

Park and Ride Maintenance: The DOT has approved a jurisdictional transfer to allow easement and access to the Rosera Business Park, with the Village to maintain snow removal and grass cutting. Clerk to contact OC Highway Department for estimate on hours/cost to maintain.

DNR Toxicity: Testing complete with Great Lakes Environmental to determine the toxicity. DNR WET testing is being requested

Sidewalks: Kelby Cook Constr invoice presented and reviewed. Motion by S Marquardt/LeFebre to approve and recommend to the Village Board for their consideration the invoice from Kelby Cook Construction in the amount of \$116,389, with the clerk sending bills to all responsible property owners. Motion voted and carried.

Lead and Copper: Nothing new to report. The DNR accepted our submittal as accurate.

Street Improvement Plan: Third/Fourth Street Paving was originally agreed to be completed in September, with discussion on the benefit of waiting until spring. After discussion, it was decided to continue with the original request of September 2025. The property also needs to be deeded to the Village.

Equipment Evaluation: The windshield on the loader needs repair, also the loader needs sandblasting to fix rust. Tyler Schmit to get quotes. Trash pump was fixed and running but needs further work to repair the primer. Cory Marquardt is addressing the repair. Weed eaters have been purchased at a cost of less than \$500 each.

Cold Storage Rehab: Kelby needs to prepare a quote

SCADA License: Review of quote for support and auto updates under the license agreement. Further clarification is required to determine designated users and support. Terry Earley working on this.

Miscellaneous: Terry Hinds expressed concerns with watering flowers and the need to do so daily. This was not done following heavy rain and at days end the flowers were very wilted and dry. Public Works expressed their commitment and judgment on watering.

Closed Session- A motion was made by T Hinds/Lefebre to convene into closed session pursuant to Wi.Stat. 19.85(1)c for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to wit, Employee Performance Reviews, at 11:43 am. Roll Call Vote: Hinds-Aye. LeFebre-Aye, S Marquardt-Aye. Motion carried

The committee may reconvene in open session with no action taken.

Next meeting, Tuesday, September 9, 2025 @ 10:30am.

Adjournment: Motion by S Marquardt/LeFebre to adjourn. Motion voted and carried.

Respectfully submitted, Jodi A. Marquardt, Clerk/Treasurer