

**Village of Lena**  
**117 E. Main St., Lena, WI 54139**  
**Public Works Minutes**  
**July 15, 2025, 10:30 a.m.**

Meeting was called to order.

Roll call: Terry Hinds, Steve Marquardt, Craig LeFebre

Also present: Terry Earley, Tyler Schmit, Craig Schuh

Approval of Agenda: Motion made by T Hinds/LeFebre to approve the agenda with changes in sequence as needed. Motion voted and carried.

Approval of the Minutes of June 10, 2025, meeting: Motion made by T Hinds/LeFebre to approve the minutes of June 10, 2025, meeting, as presented. Motion voted and carried.

Closed Session- A motion was made by T Hinds/Lefebre to convene into closed session pursuant to Wi.Stat. 19.85(1)c for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to wit, Employee Performance Reviews, at 10:36am. Roll Call Vote: Hinds-Aye. LeFebre-Aye, S Marquardt-Aye. Motion carried

The committee may reconvene in open session at 11:20am with no action taken.

Public Comment/Complaints: No one present. A concern was expressed regarding weeds and maintenance of Village property. Areas to be addressed were discussed. Tree Removal at the Village Hall was requested by Peter Gard as it hangs over their property and limbs have been dropping on their roof.

Utility Report: June utility report was informational. The Sewer plant continues to experience areas of failure with correction as it occurs. There have been increased call-ins due to SCADA issues and failures. PJ Kortens will be called to come and address the SCADA issues. The issues we are facing will be corrected with the plant upgrades but will need repair in the interim.

Influent/Effluent Flows: Informational.

Well #2 Rehab: Completed and successful. It was noted the well very clean no issues noted.

DNR Toxicity: Testing scheduled for August with Great Lakes Environmental to determine the toxicity. DNR testing is not planned in the near future.

Financials: Informational

Ayres Update: Discussion on the work schedule for WWTP project with full completion September 2026.

Lead and Copper: Information was submitted. Waiting for results. Question was presented if we check one property with services with replacement work, does that apply to all services on the street? This process would assist in the reporting process.

Sidewalks: Kelby Cook Constr portion of the sidewalk replacement are complete. Revolution and a few properties who chose to do their own need completion. Tyler will follow up with them. Discussion on the vacant lot on Main

St-Ostrander property. The Village will no longer be placing the snow on this property to prevent any risk of sidewalk damage. The Duame bill from the sidewalk/shut off valve repair at 407 W Main St is responsibility of the property owner based on the location of the leak.

Streets: Televising is complete with Dionne and Solomon Streets needing sewer line attention, with significant mineral deposits. Further planning is required with relining vs replacement. West Pelkey had noted tree root issues. A valve replacement is required at W Pelkey street and also one on Solomon Street. Discussion and review of quotes, with more to come before the Village Board meeting. To be proactive and anticipating no immediate street work planned, it was decided to proceed with the valve replacement on W Pelkey/E Railroad St. According to Brandon at OC Highway Department we are not eligible for LRIP until 2031. Main Street is not on the plan for the near future for street repaving.

Equipment Evaluation: Shane to get weed eater quotes and present for next Public Works Meeting.

Cold Storage Rehab: Kelby needs to prepare a quote

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The committee may reconvene in open session with no action taken.

Miscellaneous: Nothing

Next meeting, Tuesday, August 12, 2025 @ 10:30am.

Adjournment: Motion by LeFebre/T Hinds to adjourn at 2:40 pm. Motion voted and carried.

Respectfully submitted, Jodi A. Marquardt, Clerk/Treasurer