

Village of Lena
117 E. Main St., Lena, WI 54139
Finance/Personnel & Wage Committee Minutes
February 10, 2026, 9:00 AM

Meeting called to order.

Roll call: Craig Lefebre, Steve Marquardt, Terry Hinds

Also Present: Jodi Marquardt-Clerk, Bob Borchert, Kaila Vorpahl-Vintage Insurance

Approval of Agenda: Motion made by S Marquardt/LeFebre to approve the agenda. Motion voted and carried.

Approval of Minutes: Motion made by S Marquardt/LeFebre to approve January 13, 2026, meeting minutes with corrections to Disbursement/Pay Requests. Motion voted and carried.

Vintage Insurance 2026 Village Insurance Plan Review: Kaila Vorpahl present and gave an informational review of Village's Policies with The Horton Group for the 2026 insurance coverage with discussion. Village Parks are added to the policy, with signage posting of use at own risk, liability waiver for baseball program. Also, clarification is needed on event insurance and use of Village Properties and the village's liability, for events held within the village, but not hosted by the village, such as Thunder on Main, Car Show, etc.

Monthly Financials: Monthly financial statements and the clerk's monthly cash investments report reviewed and were informative. Discussion on the previously voted combining of sewer replacement funds and recommendation from Auditors to maintain the accounts as they currently stand. The Committee stands that they want a check cut to close sewer replacement account 610-00-11115 and deposit the funds into 610-00-11121.

Contractor Application for Payment and Request for Disbursement: None

Ehlers Disclosure and Client Disclosure: Review of Letter of Engagement to Retain Ehlers to Provide Assistance with Annual Tax Increment District Reporting and the Municipal Client Disclosure. Motion by T Hinds/S Marquardt to approve the Municipal Client Disclosure from Ehlers. Motion carried. The Engagement Letter will be referred to the Village Board for their review and action.

Miscellaneous: Nothing.

Next Meeting Date and Time: Next meeting March 10, 2026, at 9:00am

Adjournment: Motion by T Hinds/S Marquardt to adjourn at 10:30am. Motion voted and carried.

Respectfully submitted, Jodi Marquardt, Clerk