

Village of Lena
117 E Main St., Lena, WI 54139
Village Board Meeting
September 15, 2025, 6:00 pm

Meeting called to order

Roll Call: Steve Marquardt, Linda Hinds, Judy Patenaude, Terry Hinds, Kris Verduzco

Absent: Kathy Lindstrom, Craig LeFebre

Also Present: Jodi Marquardt

The Pledge of Allegiance was recited.

Agenda: Motion made by L Hinds/Patenaude to approve the agenda with changes to move Public Works, Item D to Finance, Item G. Motion voted and carried.

Approval of Minutes of August 18, 2025, Village Board and Organizational Meeting: Motion by L Hinds/Verduzco to approve the Village Board meeting minutes from August 18, 2025. Motion voted and carried.

Open Forum: Nothing

Finance:

-Finance Report: Informational

-Clerks Bank and investment Report- Informational

-Clerks Comp/Overtime Report-Informational

-Revitalization Loan Process-Discussion on TEDCOR and the Village partnering our business loan fund with a grant that TEDCOR is applying for. This will provide opportunities for business owners in the Village to apply for additional funds, through TEDCOR, for necessary building repairs. The Village's Revitalization Loan is for business facade improvements. Motion by Patenaude/L Hinds to approve a letter of support allowing TEDCOR to apply for a grant to seek funds for the Revitalization Grant Program. Motion voted and carried.

-Wage Schedule: Discussion on the Finance Committee's recommended 3% wage increase for full-time and 2.5% for part-time employees. Part-time Police officers will increase .50/hr. This will notice a \$9961 expense increase for the 2026 Village Budget. Motion by T Hinds/Patenaude to approve the 2026 Budget Wage increases, subject to any budget limitations that may be necessary for 2026. Motion voted and carried.

-Comp Time Policy- Review of current Comp Time Policy with discussion held on the current 80-hour max accrual and recommendation to decrease to 40-hour max accrual. Motion by T Hinds/Verduzco to revise the Employee Handbook Comp Time Policy to up to a max of 40 hours Motion voted and carried, 4 Ayes and Patenaude voting Nay.

Resolution 2025-07, RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF UP TO \$2,425,731 SEWERAGE SYSTEM REVENUE BONDS, SERIES 2025, AND PROVIDING FOR OTHER DETAILS AND COVENANTS WITH RESPECT THERETO, AND APPROVAL OF RELATED FINANCIAL AGREEMENT- Discussion on Resolution 2025-07 was held. Motion by Patenaude/T Hinds to approve Resolution 2025-07, RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF UP TO \$2,425,731 SEWERAGE SYSTEM REVENUE BONDS, SERIES 2025, AND PROVIDING FOR OTHER DETAILS AND COVENANTS WITH RESPECT THERETO, AND APPROVAL OF RELATED FINANCIAL ASSISTANCE AGREEMENT.

Roll call vote: Verduzco-aye, Patenaude-aye, L Hinds-aye, T Hinds-aye, S Marquardt-aye. Craig LeFebre-aye with an affidavit for his approval in his meeting absence

Public Works: Informational Report. The ammonia levels are improving, and testing is improved. The pumps are being repaired.

-Park and Ride Maintenance- The DOT has approved a jurisdictional transfer of property to the Village for use of the driveway into the park and ride to access the road proposed for the Rosera Business Park. As part of the agreement, the Village will maintain grass, snow removal, but major maintenance, i.e.-paving, will be done by the DOT. Action was tabled until further clarification on maintenance is obtained.

Motion by T Hinds/Patenaude to postpone the Park and Ride Maintenance Agreement. Motion voted and carried.

-Contractor Application for Payment #1 and Disbursement #2 was informational and approved by Public Works and Finance at their meetings.

-SCADA Contract- Reviewed process and contract presented. Team Viewer will provide SCADA information on Public Works Village cell phones. Motion by L Hinds/Patenaude to approve Team Viewer contract for \$600. Motion voted and carried.

Public Safety: Report informational.

2026 Fire Department Budget was reviewed. Motion by L Hinds/Patenaude to approve the 2026 Fire Department Budget. Motion voted and carried.

A weed/yard maintenance concern was expressed for 408 W Main St. and excessive items in the yard. Unregistered snowmobiles need to be removed, and yard cleaned. Other properties need to be visited and addressed with a drive through of the Village.

Promotions Update: The Village will had float in the Dairyfest parade promoting the Village of Lights. A 20' living pine tree will be planted at the Village Hall and is being donated by Charlie and Lori Dufek. There will be a \$800 expense to move the tree.

Plan Commission: The sub-committee is working on updates. The pool ordinance and chicken ordinance are being reviewed.

Park and Recreation Update: The Ice Rink project is under way with site prep on October 1. The Lumberjack grant for the walking trails in the amount of \$10,000 will be used to purchase gravel base for the walking trails, starting behind the library and continuing through the school woods. The School is also working on some grant support and has full interest in the joint venture to promote walking trails for the community.

Recycle: No report.

Library: Programming and circulations have increased. County funding for 2026 has not been determined. Building expansion discussions have begun

Presentation of Bills: Motion by L Hinds/Patenaude to pay the September bills in the amount of \$104,415.54. Roll Call Vote: Verduzco-Aye, Patenaude-Aye, L Hinds-Aye, T Hinds-Aye, S Marquardt-Aye. Motion carried.

Permits/Correspondence/Miscellaneous: No permits.

Next Meeting: Monday, October 20, 2025, at 6pm

Adjournment: Motion by L Hinds/Patenaude to adjourn the meeting at 8:08 pm. Motion voted and carried.