

Village of Lena
117 E Main St., Lena, WI 54139
Village Board Meeting
August 18, 2025, 6:00 pm

Meeting called to order

Roll Call: Steve Marquardt, Linda Hinds, Judy Patenaude (via phone), Terry Hinds, Linda Hinds, Craig LeFebre, Kris Verduzco, Kathy Lindstrom

Also Present: Jodi Marquardt

The Pledge of Allegiance was recited.

Agenda: Motion made by L Hinds/LeFebre to approve the agenda with changes as needed. Motion voted and carried.

Approval of Minutes of July 21, 2025, Village Board and Organizational Meeting: Motion by Verduzco/Patenaude to approve the Village Board meeting minutes from July 21, 2025. Motion voted and carried.

Open Forum: Nothing

Finance:

-Finance Report: Informational

-Clerks Bank and investment Report- Informational

-Clerks Comp/Overtime Report-Informational

-Resolution 2025-06 Adopting Updated Sewer Service Charge Rates discussion held. In conjunction with funding of the sewer plant upgrades, the DNR requires certain qualifiers for their loans, one is the annual net revenue must be at least 110% of the annual debt service payments. Based on current year's anticipated net revenues there is a shortfall. As recommended by Ehlers, to satisfy the DNR Loan Requirements, the Village sewer rates must be adjusted. The proposed rate increases will be 11% for 2026 and 11% for 2027. Motion by Patenaude/Lindstrom to approve Resolution 2025-06 Adopting Updated Sewer Service Charge Rates Discussion. Roll Call Vote: Lefebvre-Aye, Verduzco-Aye, Lindstrom-Aye, L Hinds-Aye, T Hinds-Aye, S Marquardt-Aye. Motion carried.

-Payoff Sewer Loan- Discussion held on the early pay off the 2007 Sewer Loan. This will assist in trying to reduce the amount of increase in sewer rate charges. DNR and Ehlers recommend the Village pay off the current sewer loan balance of \$35,315. This has assisted in decreasing the sewer rate increase from 14%, down to 11%. Motion by S Marquardt/T Hinds to Authorize the Village to pay off the DNR 2007 Clean Water Fund Loan #4406-02 for \$35,314.62 by 09/01/2025. Roll Call Vote: Lefebvre-Aye, Verduzco-Aye, Lindstrom-Aye, L Hinds-Aye, T Hinds-Aye, S Marquardt-Aye. Motion carried.

- Authorization for finance/public works committees to approve Requests for Disbursements and Contractor's Pay Application-In order to facilitate payments to contractors for the sewer upgrade project in an appropriate expedited manor, it is requested that the Village Board allow the Finance and Public Works committees to approve the DNR Requests for Disbursements as prepared by

Ayres, and then be reported to the Village Board. Motion by Patenaude/Lindstrom to allow the Finance and Public Works committees to approve the Sewer Project Contractor's pay applications and DNR Requests for Disbursements as prepared by Ayres and then report such approvals to the Village Board each month. Motion voted and carried.

-2026 Budget Process- An informational schedule for the 2026 budget process was presented by T Hinds for the Village Board, and all committees.

-Revitalization Loan Process-Discussion on the process. TEDCOR will follow their guidelines for the application process. This will be restricted for external façade improvements of businesses in the Village. The loan would be a \$5,000-\$10,000 range, and a \$25,000 investment by the Village into the revolving loan program. There has been interest and inquiries by one business already. Motion by L Hinds/Lindstrom to adopt a Revitalization Loan process up to \$25,000, administered by TEDCOR, following TEDCOR's guidelines. Roll call vote- Lefebre-Aye, Verduzco-Aye, Lindstrom-Aye, L Hinds-Aye, T Hinds-Aye, S Marquardt-Aye. Motion carried.

-Website Upgrades- After more than 10 years, the Village webpage needs upgrades. A quote was presented from Packerland Websites with review. Motion by L Hinds/LeFebre to proceed with the quote from Packerland Websites in the amount of \$3000. Motion voted and carried.

Public Works: Informational Report. WWTP has required increased repairs. A blower failed and has since been repaired and is being closely monitored. New equipment for testing has been purchased, a microscope and direct oxygen meter for improved accuracy in testing. The ammonia levels are improving. It was pointed out the need to maintain clean Village vehicles and equipment. Public Works is looking at necessary hours and workload.

-Park and Ride Maintenance- The DOT has approved a jurisdictional transfer of property to the Village for use of the driveway into the park and ride to access the road proposed for the Rosera Business Park. As part of the agreement, the Village will maintain grass, snow removal, but major maintenance, i.e.-paving, will be done by the DOT.

-The sidewalk replacement invoice was reviewed and discussed with Motion by L Hinds/Patenaude to approve payment of the sidewalk replacement invoice from Kelby Cook Construction in the amount of \$116,389. Roll call vote: Lefebre-Aye, Verduzco-Aye, Lindstrom-Aye, L Hinds-Aye, T Hinds-Aye, S Marquardt-Aye. Motion carried.

Public Safety: Report informational. There was a request from 2 people to allow hunting of geese in the Village limits. Motion by T Hinds/Lindstrom to deny the request to hunt within the Village limits. Motion voted and carried. Eric Blazek, Fire inspector has resigned with his letter of resignation read. The fire department is considering outsourcing this position.

Promotions Update: Working on the OC tourism guide, Village of Lights, and float for the Dairyfest parade. A 20' spruce tree will be planted at the Village Hall in the place of the removed tree.

Plan Commission: The sub-committee is working on updates on zoning, Chapter 340.

Park and Recreation Update: The Ice Rink project is under way with prepping and paving coming soon. There is a plan to buy a tree program for the ball diamond and also will eventually promote for the walking trails and the ice rink park. The Lumberjack grant for the walking trails in the amount of \$10,000 will be used to purchase gravel base for the walking trails, starting behind the library and continuing through the school woods. The School is also working on some grant support and has full interest in the joint venture to promote walking trails for the community.

-Motion by Patenaude/S Marquardt to approve the quote from Thomason Excavating in the amount not to exceed \$10,500 for ice rink site prep. Roll call vote: Lefebvre-Aye, Verduzco-Aye, Lindstrom-Aye, L Hinds-Aye, T Hinds-Aye, S Marquardt-Aye. Motion carried.

-Motion by Patenaude/L Hinds to approve the quote from All-Out Asphalt in the amount of \$17,400 for paving of the ice rink. Roll call vote: Lefebvre-Aye, Verduzco-Aye, Lindstrom-Aye, L Hinds-Aye, T Hinds-Aye, S Marquardt-Aye. Motion carried.

Recycle: No report.

Library: No meeting

Presentation of Bills: Motion by L Hinds/LeFebre to pay the August bills in the amount of \$184,458.40. Roll Call Vote: Lefebvre-Aye, Verduzco-Aye, Lindstrom-Aye, L Hinds-Aye, T Hinds-Aye, S Marquardt-Aye. Motion carried.

Permits/Correspondence/Miscellaneous: No permits. Concerns with loose dogs and people living in campers. Chief Herald is aware, monitoring and acting as necessary.

Next Meeting: Monday, September 15, 2025, at 6pm

Adjournment: Motion by L Hinds/Lindstrom to adjourn the meeting at 7:53 pm. Motion voted and carried.