

**Agenda**  
**Monday, September 15, 2025, 6:00 pm**  
**Utility/Board Meeting of the Village of Lena**  
**Lena Municipal Building**

**117 E. Main Street, Lena WI. 54139    [www.villageoflena.net](http://www.villageoflena.net)**

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This is an open meeting of the Utility/Board meeting of the Village of Lena. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting by posting and Village website. Copies of the complete agenda were available for inspection at the Village Hall Clerk/Treasurer's office and on the Village website: [www.villageoflena.net](http://www.villageoflena.net). This meeting may be recorded.

I. Call to Order/Roll Call

II. Pledge of Allegiance

III. Approval of Agenda

- A. Change of Sequence
- B. Removal of Items

IV. Approval of the minutes of August 18, 2025, Village Board Meeting.

V. Open Forum (5 minute Maximum)

VI. Finance/Personnel

- A. Finance Report - Informational.
- B. Clerk's Monthly Bank and Investment Report -Informational.
- C. Comp and Overtime Report - Informational.
- D. Revitalization Loan Program Process-Action Item
- E. The Committee may consider a motion to convene into closed session pursuant to Wi.Stat. 19.85(1)c for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to wit, 2026 Proposed Employee Wage Schedule
- F. The committee may reconvene in open session and take action, if any, on matters discussed in closed session.
- G. Employee Handbook - Review of Comp Time Policy-Action Item

VII. Public Works

- A. Utility Report for August 2025
- B. Ayres Update-
  - a. Wastewater Treatment Plant Upgrades
- C. Park and Ride Maintenance-Action Item
- D. Resolution 2025-07, RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF UP TO \$2,425,731 SEWERAGE SYSTEM REVENUE BONDS, SERIES 2025, AND PROVIDING FOR OTHER DETAILS AND COVENANTS WITH RESPECT THERETO, AND APPROVAL OF RELATED FINANCIAL ASSISTANCE AGREEMENT-Action Item
- E. Contractor Application for Payment #1-Action Item
- F. Request for Disbursement #2-Action Item
- G. SCADA/Team Viewer Contract-Action Item

VIII. Public Safety/Weeds Update

- A. 2026 Fire Department Budget-Action Item

IX. Promotions Update

X. Plan Commission Update

- A. Sub-Committee Ordinance Update

XI. Park and Recreation Update

- A. Walking Trails and Pocket Park Update

XII. Recycling Update

XIII. Lena Library Update

XIV Presentation of Bills

XV. Permits/ Correspondence/ Miscellaneous

- A. Gathering Permits
- B. Operator's License
- C. Building Permits
- D. Other Miscellaneous Permits

XVI. Announcements/General Information/Set next meeting date

XVII. Adjournment

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Jodi A. Marquardt

09/12/2025

*Any person with a disability as defined by the Americans with Disabilities Act and needs a special accommodation while attending this meeting, should contact the Village Clerk at 117 E Main St or phone 920-829-5226 during regular business hours at least 24 hours prior to the meeting so reasonable arrangements can be made. It is possible that members of, and possibly a quorum of members of other governmental bodies of the Village of Lena who are not members of the above committee, commission or board may attend the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, other than the committee, commission, or board. This institution is an equal opportunity provider.*