

**Village of Lena**  
**117 E. Main St., Lena, WI 54139**  
**Finance/Personnel & Wage Committee Minutes**  
**May 13, 2025, 9:00 AM**

Meeting called to order.

Roll call: Craig LeFebre, Steve Marquardt, Terry Hinds

Also Present: Jodi Marquardt

Approval of Agenda: Motion made by S Marquardt/LeFebre to approve the agenda with changes in sequence as needed. Motion voted and carried.

Approval of Minutes: Motion made by S Marquardt/LeFebre to approve April 8, 2025, meeting minutes. Motion voted and carried.

Monthly Financials: Monthly financial statements and the clerk's monthly cash investments report were informational. The clerk's monthly cash investments report was informational.

PNB Interim Financing: Interim financing through for the WWTP update project loan closure with PNB is complete with the first draw in the amount of \$318,625 requested and received, with sewer cash account again operating positively.

Pocket Park Funding: Discussion held regarding the Pocket Park financials. Grants have been awarded but require matching funds. It was determined it will be necessary for the village to re allocate funds to this project. Motion by T Hinds/S Marquardt to recommend to the Village Board for their consideration, to apply \$6000 to the Park and Rec CD, pocket park project, from the Street CD account.

Main Street Revitalization: Informational regarding the Main Street Revitalization Initiative and grant project. There are many opportunities for improvements, some of those discussed will require funding from the Village, budget bearing items and updates and enforcement of ordinances. More discussion to come.

Wetland Delineation: A proposal from Evergreen Consultants LLC for professional services for a wetland delineation in the business park area was presented and discussed and will be necessary for future developments in this area. A majority of this project was completed a few years ago but requires completion. The proposal is also being reviewed by the Planning/Zoning committee. Motion by S Marquardt/T Hinds to present to the Village Board the proposal from Evergreen Consultants, LLC in the amount of \$3950, funded through the Rosera Business Park CD. Motion voted and carried.

Fire Department Contract: Discussion on the Fire Department contracts and the vehicle replacement fund which expire 12/31/2027.

Transfers: None

Wage/Personnel: The clerk presented a request for a wage adjustment for the Deputy Clerk. The current wage is \$16.91, and she is requesting a 50-cent increase to \$17.41, which is comparable to the part-time public works position. Motion by S Marquardt/LeFebre to recommend to the Village Board for their consideration, an increase of the Deputy Clerk wage from \$16.91 to \$17.41. Motion voted and carried.

Miscellaneous: Nothing.

Next Meeting Date and Time: Next meeting June 10 at 9:00am

Adjournment: Motion by S Marquardt/LeFebre to adjourn at 10:23 am. Motion voted and carried.

Respectfully submitted, Jodi Marquardt, Clerk