

Village of Lena
117 E. Main St., Lena, WI 54139
Public Works Minutes
Tuesday, June 11, 2024, 10:00 a.m.

Meeting was called to order.

Roll call: Robert Borchert, Steve Marquardt, Terry Hinds

Also present: Terry Earley, Tyler Schmit, Jodi Marquardt, Craig Schuh

Approval of agenda: Motion made by T Hinds/S Marquardt to approve the agenda with moving agenda items as needed. Motion voted and carried.

Approval of the minutes from May 14, 2024, meetings: Motion made by S. Marquardt/Hinds to approve the minutes from May 14, 2024, meeting, as presented. Motion voted and carried.

Public Comment/Complaints: None to report

Utility Report: May 2024 Utility Workers Report was informational. Public Works has been working on the Pelkey St Alley. It is a work in progress. The DNR completed toxicity testing at the outsource of the sewer treatment plant. We are waiting for the results from the quaternary ammonia testing. There have been increased calls to the emergency alarm/backup dialer at the well. The meter reports are off and the report clocks are off. PJ Kortens needs to fix the system and will contact Steve Marquardt to discuss contract. Root cause of malfunction needs to be determined. TONKA water quote was presented and reviewed to check the system. No action taken

Generator- A generator is needed for emergency power at the shop, fuel tanks and fire department and garage doors. In discussion, it was determined a 10,000-12,000-watt portable generator would be best to service the village. Public Works to get quotes.

Lawn Mower- Public Works tried out a lawn mower to determine needs and 3 quotes for mowers were discussed. It is determined we will need a commercial lawn mower with continued trials to find the best option prior to purchase with report next month. T Hinds requested an equipment inventory and status of condition be completed for accuracy in the Capital Improvement Plan.

Influent/Effluent Flows: Informational. It is noted there are 2 manholes that leak on 3rd and 4th Street and will require sealing.

Monthly Expenditures: Informational.

Ayres Update: Plans are complete and submitted to DNR for review. On June 17, Schuh and Leo Kucek, from Applied Technologies will perform a final walk through with Terry. The bidding process will be finalized in the next week and plan for a July bid process and bids out in August with August Village Board Meeting approval and a fall construction plan.

Schuh to work with Public Works on activating a live GIS.

Sidewalk Replacement: Estimate for the grind machine small \$130/day and large \$330/day with the goal of not replacing the good, uneven concrete. Tyler working on getting quotes and start dates for project, allowing enough time for clerk to notify property owners.

321 Main St: Discussion between the property owners as to who is the owner of the sidewalk replaced last year should be handled between the 2 property owners. Both were notified at the time of replacement and no one came forward with concerns then.

Water Meters: Better streamlining of the project needs to happen to complete the transition. New meters will be replacing the oldest first and will occur during the lead and copper assessment.

Alley Abandonment: Parcel # 05271218A is requesting an alley abandonment. Public Works has completed an assessment and added a culvert and groundwork for an entrance to the alley from Pelkey St. Motion by T Hinds/ S Marquardt to abandon the requested portion of the alley with contact to all property owners along the alley. Motion voted and carried.

Miscellaneous: Nothing

Items for next meeting: Sidewalks, lawn mower, generator, 3rd and 4th Street expansion, water meters

Next meeting, Tuesday, July 9, 2024 @ 10:00am.

Adjournment: Motion S Marquardt/T Hinds to adjourn at 11:59 pm. Motion voted and carried.

Respectfully submitted, Jodi A. Marquardt, Clerk/Treasurer