**AGENDA**

**WEDNESDAY SEPTEMBER 04, 2024, 8:30 AM**

**FINANCE/PERSONNEL & WAGE COMMITTEE OF THE VILLAGE OF LENA BOARD**

**Lena Municipal Building**

**117 E. Main Street, Lena WI. 54139 www.villageoflena.net**

This is an open meeting of the Finance/Personnel & Wage Committee of the Village of Lena Board of Trustees. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting by posting and on the Village website. Copies of the complete agenda were available for inspection at the Village Hall Clerk/Treasurer’s office.

1. Call to order.

2. Roll Call.

3. Agenda - Change in sequence/Removal of items/Approval of Agenda.

4. Approval of Minutes of Previous Meeting August 12 and August 22, 2024

5. FINANCE & BUDGET:

 A. Monthly Financial Statements - electronic copy (information). *Printed copy available upon request*

 B. Clerk’s Monthly Cash/Investments Report.

 C. Transfers/Budget Adjustments if any.

 D. List of stale outstanding checks (action)

 E. 2025 Budget Development discussion.

 i. 2024 Wage rate schedule-information

 F. Other Finance & Budget Information, if any

 i. Procedures to follow in regard to contacting legal sources, including attorneys, for matters of the Village

 of Lena. – Discussion and possible recommendation to Board.

6. Information/Communications – no action to be taken.

7. Next meeting Date/time/items:

 Develop Finance 2025 budget figures

8. Adjournment

*Any person with a disability as defined by the Americans with Disabilities Act and needs a special accommodation while attending this meeting, should contact the Village Clerk at 117 E Main St or phone 920-829-5226 during regular business hours at least 24 hours prior to the meeting so reasonable arrangements can be made.*

*It is possible that members of, and a quorum of members of other governmental bodies of the Village of Lena who are not members of the above committee, commission or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, other than the committee, commission or board identified in the caption of this notice.*

Jodi A. Marquardt, Clerk/Treasurer Posted 08 30 24