

**Village of Lena**  
**117 E. Main St., Lena, WI 54139**  
**Finance/Personnel & Wage Committee Minutes**  
**July 9, 2024, 8:30 AM**

Meeting called to order.

Roll call: Robert Borchert, Terry Hinds, Steve Marquardt

Also Present: Jodi Marquardt, Nick Heise

Approval of Agenda: Motion made by S Marquardt/Borchert to approve the agenda as presented. Motion voted and carried.

Approval of Minutes: Motion made by S Marquardt/Borchert to approve minutes from June 11 and 17, 2024 meeting minutes. Motion voted and carried.

Monthly Financials: Monthly financial statements were informational. The clerk's monthly cash investments report was informational.

Transfers/Budget Adjustments: The Committee reviewed the fire department accounts receivable fund with motion by S Marquardt/Borchert to recommend to the Village Board to write-off \$31,809.49 for the uncollected Town of Spruce funds from the accounts receivable account. Motion voted and carried.

ARPA Funds for Speed Sign: The Committee reviewed the ARPA funds with motion by S Marquardt/T Hinds to recommend to the Village Board to pay for the police department purchase of speed sign in the amount of \$4009.79 with ARPA funds. Motion voted and carried.

Accounting for Park/Rec Grant from Oconto County: A discussion was held with clarification that the grant funds being received from Oconto County for Parks/Recreation programs are receipted in the Village's financial records and not TEDCOR, which is used for private donations.

Copier Machine: Discussion on the replacement of the Village copy machine, which is out of service and not repairable. Motion by S Marquardt/Borchert to proceed with the purchase of a Ricoh IMC 2510 copier from Wisconsin Document Imaging, pending Board approval, in the amount of \$6125 with the maintenance plan of \$25/month plus copies. Motion voted and carried.

TIF #2 Representation Agreement: Motion by Hinds/S Marquardt to approve the TIF #2 contract for development of the Developers Agreement from Conway, Olejniczak and Jerry Law Firm. Motion voted and carried.

Closed Session: Motion by S Marquardt/Borchert to convene into Closed Session at 9:10am pursuant to Secs. 19.85(1)(e) Wi.Stats," deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." To wit: to discuss the village's financial position for possible formation of TID#2, with Clerk and Heise present. Roll Call Vote- Borchert-Aye, S Marquardt-Aye, T Hinds-Aye. Motion carried.

Motion by T Hinds/Borchert to reconvene in Open Session at 9:59 am and take action on matters discussed in Closed Session, if any. Motion by T Hinds/Borchert to forward the draft of Rival Properties of TID #2 to the Village Board for their review. Motion voted and carried.

WWTP Project and Principal Forgiveness: Deferred to Public Works Committee

Personnel: Nothing.

Information/Communications: Clerk in Clerk Conference Monday-Friday next week.

Next Meeting Date and Time: Next meeting is scheduled for Tuesday, August 13, 2024, 8:30 a.m.

Adjournment: Motion by T Hinds/Borchert to adjourn at 10:05 am. Motion voted and carried.

Respectfully submitted, Jodi Marquardt, Clerk