

Village of Lena
117 E. Main St., Lena, WI 54139
Village Board Minutes
April 16, 2024, 6:00 p.m.

Meeting called to order.

Roll call: Steve Marquardt, Robert Borchert (via phone), Terry Hinds, Judy Patenaude, Nick Heise, Linda Hinds

Absent: Craig LeFebre

Also present: Jodi Marquardt, Rep. David Steffen, Emily Esbeck, Tom Schaal, Leo Kucek-Applied Technologies (via phone), Craig Schuh-Ayres Associates (via phone)

Approval of Agenda: Motion made by Patenaude/ L Hinds to approve agenda with change of sequence as needed. Moton voted and carried.

Approval of Minutes of February 26 and March 18, 2024. Motion by L Hinds/Patenaude to approve meeting minutes of February 26 and March 18, 2024. Motion voted and carried.

Open Forum: Representative David Steffen present to introduce himself as 4th Assembly District for the State of Wisconsin through the recent redraw, which now includes Oconto County. He introduced himself and Emily Esbeck, his representative and provided a history with President Marquardt educating him on the Village of Lena. Tom Schaal was present to express concern for the addition of water and sewer to his property, east of the highway. When he initially built his business complex a discussion was held regarding water and sewer without implementation. A lift station has been added, but he wants to proceed with the service. The mound system is currently in place and working as expected, with a current agreement with the Village for pumping. The Village will assess the plan and explore the cost, which may be nearing \$2 million to complete. Schaal feels his property is beginning to reach its max potential without expansion and understands this may be a 3–5-year planning process.

Finance- Finance Report- Informational,
Clerks Bank and investment Report-Informational,
Clerks Comp/Overtime Report-Informational

Motion made by L Hinds/Patenaude to convene into closed session pursuant to Wi.Stat. 19.85(1)e Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Sale of Property and Pre-Developers Agreement. Roll Call Vote: Heise-Aye, L Hinds- Aye, T Hinds-Aye, S Marquardt-Aye, Patenaude-Aye. Borchert left the meeting and the Clerk remained present for the closed session at 6:42 pm.

Motion by T Hinds/S Marquardt to reconvene to open session and take action, if any, on matters discussed in closed session. Motion carried.

Motion by T Hinds/Patenaude to sign the proposed Pre-Developer's Agreement with Rival Properties. Roll Call Vote: Heise-Present, L Hinds- Aye, T Hinds-Aye, S Marquardt-Aye, Patenaude-Aye

Motion by Patenaude/L hinds to decline the offer for purchase of the Dump Property until future property is obtained, tested and available for sludge. Roll Call Vote: Heise-Aye, L Hinds- Aye, T Hinds-Aye, S Marquardt-Aye, Patenaude-Aye

Volunteer Fir Dept Checking Account- Informational. Information sent to the Board and available in the Clerks office.

Policies and Procedures 1-10: The Finance Committee has reviewed Village Policies 1-10 with changes made to Polies 1, 2 and 7. Changes were presented and reviewed. Motion by T Hinds/Heise to approve presented changes to Village of Lena Policies and Procedures number 1, 2 and 7. Motion voted and carried.

Public Works: Utility Report was informational. Quaternary ammonia testing is being tested at other manholes as well as Saputo in working to determine all sources. MSDS sheets are being requested in areas of contamination of quaternary ammonia to determine all disposal into the Village's sanitary sewer. Updates to the water meter reading system are beginning. Public Works has done a great job with brush cleanup after winter storm. Ayres Amendment 3 to Agreement- Leo Kucek and Craig Schuh joined via Zoom and presented and explained the breakdown of the amendment in a lengthy discussion, which includes a \$3,875 increase to Ayres and \$48,000 increase to Applied Technologies, totaling \$51,875.00. Motion by T Hinds/Steve Marquardt to approve Amendment 3 of the Agreement in the amount of \$51,875.00. Roll call vote: Heise-Aye, Patenaude-Aye, L Hinds-Aye, T Hinds-Aye, S Marquardt-Aye. Motion carried.

Public Safety: Report Informational. It was recommended that a list of vulnerable residents who made need additional assistance be obtained for emergency situations. An update is being completed to the Villages Emergency Management Plan. Discussion and recap of power outage emergency. The Village had full water and sewer availability without failure. The Stop Signs placed were discussed with concern raised as to whether placement is appropriate under our current ordinances. Other concerns include stop signs in high traffic alleys and safety throughout the Village. This will be referred to Public Safety for their review. The Fire Department truck hoses are expired, and they plan to use 2% dues to pay for purchase. A quote will be presented to Public Safety. A 2% dues audit was completed with a non-compliance noted and changes in place going forward to rectify the situation. The Fire Department will be naming a Health Officer.

Speed Radar Sign- Motion by T Hinds/Patenaude to authorize the purchase of a speed radar sign in the amount of \$4009.75 using account 100-00-57120, PD Capital Outlay Account. Motion voted with a 4 aye and 1 no vote. Motion carried.

Promotions: Next Meeting is May 6 at 4pm.

Plan Commission: Chicken Ordinance Chapter 120. Is now moved to Animals Chapter 120-23 with Penalties and Violations now moved to 120-24. Other questions were presented ordinance reviewed and corrected. Motion by Heise/S Marquardt to proceed with noted recommended changes to Chicken Ordinance §120-23. Motion voted with 4 ayes and 1 no. Motion carried. Class 1 notice of change will be posted.

Alley Request. Per Heise, per state statute, alley abandonment is a Public Works action.

Extension of Cedar Street- Heise to contact the property owner and request a plan for request.

Ordinance- Patenaude has been working on updates to the entire Ordinance book. This is a timely project with updates to be presented to the Board upon completion.

Park and Recs: Informational report. Planning and work to develop the ball diamonds continues. Determination on the fencing must be approved. It is being suggested to go with the optimal fence now, rather than having to revisit the update within a few years. The Park and Rec department will be addressing and approving the fencing and seek quotes on the remainder of necessary advancement to complete the project. The Baseball group has begun fundraising to assist in the costly growth and development of the field. The Village, with the assistance of OCEDC, has been working on applying for grants to assist in the growth of all the Village parks.

A motion was made by Patenaude/L Hinds to support and approve the Village of Lena Park and Recs Committee and OCEDC for their assistance in proceeding with and submission of the Oconto County Recreational Committee Grant opportunities for Village of Lena Park improvements to the Ice Rink Park, Community Ball Diamond Parks, and the Museum. Motion voted and carried.

Recycling: Annual meeting scheduled for Tuesday, April 30 at 6pm at the Oconto Falls City Hall. Oconto and Marinette counties will be hoisting a Clean Sweep Program on May 10/11 for hazardous and agricultural waste clean-up. The Village will post signs at the compost piles. This is for Village residents only and no brush dumping is allowed at compost and will be picked up for chipping curbside.

Library: Report informational. The idea and planning for consolidation of the library is put on hold. The library 2023 annual report was presented for informational purposes.

Village Complaints and Concerns: Nothing to report.

Presentation of the Bills: Motion by L Hinds/Patenaude to pay the April bills in the amount of \$275,045.65. Roll call vote: Patenaude-Aye, Heise-Aye, L Hinds-Aye, T Hinds-Aye, S Marquardt-Aye. Motion voted and carried.

Permits/Correspondence/Miscellaneous: Motion by L Hinds/Patenaude to approve operator's license for Anderley and Michell and liquor licenses for the Store (Schierl Sales) and The Fast Stop. Motion voted and carried.

Next Meeting: May 20, 2024, 6:00 pm

Adjournment: Motion by L Hinds/Patenaude to adjourn at 9:29 pm. Motion voted and carried.

Respectfully submitted,

Jodi A. Marquardt Clerk/Treasurer