

**Village of Lena**  
**117 E. Main St., Lena, WI 54139**  
**Public Works Minutes**  
**Monday, March 18, 2024, 10:00 a.m.**

Meeting was called to order.

Roll call: Robert Borchert, Steve Marquardt

Excused: Craig LeFebre

Also present: Terry Earley, Tyler Schmit, Jodi Marquardt, Larry Shallow, Laura Gerold-WDNR, Craig Schuh-Ayres Associates, Leo Kucek-Applied Technologies via Zoom

Approval of agenda: Motion made by S Marquardt/Borchert to approve the agenda with moving agenda items as needed. Motion voted and carried.

Approval of the minutes from February 13, 2024, meetings: Motion made by S. Marquardt/Borchert to approve the minutes from February 13, 2024, meeting, as presented. Motion voted and carried.

Public Comment/Complaints: none

Ayres Update: Update on Amendment 2 to Agreement with discussion with Schuh and Kucek. The current agreement amendment will update the facility plan to support flows capacity evaluation as only preliminary design was captured initially. Additions will include final design and changes with the plant to bring up to date the WWTP, Scada and screen. The timeline for the project anticipates that plans will be complete by late April, with Village approval, with bidding to be complete prior to a full DNR approval. Contractors should be allowed 3 weeks to review the bud, walk through and tour and complete the bidding process. Motion by S Marquardt/Borchert to refer to the Village Board for their consideration Amendment 2 to Agreement. Motion voted and carried.

DNR Update: Laura Gerold presented Larry Shallow with the 2023 Outstanding Operator of the Year award and spoke of his accomplishments.

Gerold discussed changes to be made to add disinfection in the next permit with a compliance schedule. Ayres will work with this in plan going forward and determine if we are able to add this to scope of the current project.

Toxicity testing results were discussed. Effluent testing has failed with increased ammonia nitrogen. The WDNR has been working with the Village on this along with Saputo who is working to disconnect drains in an effort to correct the situation. In discussions, Ayres will provide the Village with lateral/manhole mapping and the Village will proceed with specific elimination at all manholes within the Village. A Notice of Noncompliance and signed Certificate of Service for the Village of Lena was issued for effluent limit exceedances and a missing Sludge Management Plan. Follow-up is due from the Village to the department by April 19, 2024

Utility Report: February 2024 Utility Workers Report was informational. T Early will send Schuh a video of the leak in the digester/clarifier and address. A televising schedule will be developed to determine immediate needs and begin a 10-year schedule Public Works will look into using the GIS software to use inhouse live time vs on a zip drive and also advance the opportunities the GIS system will allow with technology. Updated technology for the water and sewer plants needs to be addressed.

Influent/Effluent Flows: Informational.

Monthly Expenditures: Informational.

Sidewalk Replacement: Public Works is working with Kelby Cook Construction to plan for an early spring determination and completion. As previously, consideration in time should be taken for property owners to be contacted.

Dump Property: A party has expressed interest in purchasing the dump property. With discussion on pros/cons to the Village Public Works if a sale were to occur. The property is currently used for sludge knifing, dumping of debris, stumps and debris, compost. The property also houses dumping wells. Consideration will be given to amount/location of property sold alternative sludge hauling feasibility and continued ability to use for sludge site upon sale.

Miscellaneous: Discussion held on considering Electrical Services Supply to fix light poles and plan for future electric needs in the Village. The Fire Department have toured the Village shop for a possibility of exchanging buildings to better house fire trucks and public works locations. 610 W Maple St remains concerned with her financial responsibility to the sewer lateral replacement assessment and has verbalized she will be bringing the Village to small claims court as a result.

Items for next meeting: GIS, sidewalks, manhole testing, sludge management plan

Next meeting, Tuesday, April 9, 2024 @ 10:00am.

Adjournment: Motion S Marquardt/Borchert to adjourn at 12:53 pm. Motion voted and carried.

Respectfully submitted, Jodi A. Marquardt, Clerk/Treasurer