

Village of Lena
117 E. Main St., Lena, WI 54139
Public Works Minutes
Tuesday, February 13, 2024, 10:30 a.m.

Meeting was called to order.

Roll call: Robert Borchert, Steve Marquardt

Excused: Craig LeFebre

Also present: Terry Earley, Tyler Schmit, Jodi Marquardt, Terry Hinds

Approval of agenda: Motion made by S Marquardt/Borchert to approve the agenda with moving agenda items as needed. Motion voted and carried.

Approval of the minutes from January 9, 2024, meetings: Motion made by S. Marquardt/LeFebre to approve the minutes from January 9, 2024, meeting, as presented. Motion voted and carried.

Public Comment/Complaints: 610 W Maple remains concerned with sewer lateral assessment and has sent an email expressing lack of satisfaction with the charges. 432 W Main St. sent complaint with snow removal and sod being blown onto lawn. The Village will repair any damaged sod in spring.

Closed Session: Motion by S Marquardt/Borchert to convene into closed session pursuant to Wi.Stat. 19.85(1)c for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to wit, Employee Reviews with Terry Hinds present for closed session. Motion voted and carried.

Motion by S Marquardt/Borchert to reconvene in open session with no action taken. Motion voted and carried.

Utility Report: January 2024 Utility Workers Report was informational. A maintenance plan for the pumps at the WWTP is being developed. DNR reports are being completed, Terry will work with resources as needed to complete. Payroll breakdown will now be Terry 50% sewer, 50% sewer, Tyler 100% PW and Shane 70% PW, 15% water and 15% sewer.

Influent/Effluent Flows: No report given.

Monthly Expenditures: Informational.

PJ Kortens Contract Review: a contract to add remote access to existing SCADA was discussed to Terry to clarify and get more information prior to making decision.

Sidewalk Replacement: Public Works will work with Kelby Cook Construction to plan for an early spring determination and completion. As previously, consideration in time should be taken for property owners to be contacted.

Salt Shed: Goal to develop a plan for Fall 2024 completion. A discussion was held regarding the feasibility of switching the Fire Department and Public Works buildings to better utilize space and functionality.

Patching Box: Motion by S Marquardt/Borchert to proceed with the quote of \$802.04 from TJay's Welding to construct a patch box. Motion voted and carried.

Items for next meeting: Water Wagon is leaking, will consider a replacement options.
Stiga blower height. Look into options to allow improved use for snow removal.
Computer/laptop for Public Works.

Next meeting, Tuesday, March 12, 2024 @ 10:30am.

Adjournment: Motion S Marquardt/Borchert to adjourn at 1:00 pm. Motion voted and carried.

Respectfully submitted, Jodi A. Marquardt, Clerk/Treasurer