

Village of Lena
117 E. Main St., Lena, WI 54139
Village Board Minutes
November 20, 2023, 6:00 p.m.

Meeting called to order.

Roll call: Steve Marquardt, Robert Borchert, Terry Hinds (via phone), Linda Hinds, Judy Patenaude, Craig LeFebre, Nick Heise

Also present: Jodi Marquardt, Char Meier, Craig Schuh

Approval of Agenda: Motion made by L Hinds/Borchert to approve agenda with change of sequence as needed. Motion voted and carried.

Approval of Minutes of October 16, 2023. Motion by L Hinds/Patenaude to approve the public hearing and meeting minutes of the October 16, 2023. Motion voted and carried.

Public Comment: Char Meier presented an informational report on the activity of the Oconto County Board. The county has purchased the DNR building in Oconto Falls, a Bearcat police emergency response vehicle was purchased. The County administrator will be leaving the county for another position.

Ayres Update: Craig Schuh presented an update on the WWTP. Funding results for the CWFL are about 1 month behind. Plan continues for this project to begin in the summer 2024.

Finance- Finance Report- Informational, Clerks Bank and investment Report-Informational, Clerks Comp/Overtime Report-Informational

-2024 Budget was presented. Motion by T Hinds/Patenaude to adopt Resolution 2023-07 Adopt the Village of Lena Budget for the Fiscal Year 2024 and Establishing a Tax Levy. Roll Call Vote-Borchert-Aye, LeFebre-Aye, Heise-Aye, Patenaude-Aye, L Hinds-Aye, T Hinds-Aye, S Marquardt-Aye. Motion carried.

-2024-2028 Capital Improvement Plan was presented. Motion by T Hinds/Borchert to adopt Resolution 2023-08 Approve the Village of Lena 2024-2028 Capital Improvement Plan. Roll Call Vote-Borchert-Aye, LeFebre-Aye, Heise-Aye, Patenaude-Aye, L Hinds-Aye, T Hinds-Aye, S Marquardt-Aye. Motion carried.

-Village Board Compensation Schedule: Discussion on Village Board current compensation schedule with review of surrounding communities' schedules. Motion by T Hinds/Borchert to adjust the compensation schedule for the Village Board Motion by T Hinds/Borchert to adjust the wage schedule for the Village Board to \$2600 for the President, \$1400 for Trustee, \$25/meeting and extra hours \$12/hour. Roll Call Vote-Borchert-Aye, LeFebre-Aye, Heise-Aye, Patenaude-Aye, L Hinds-Nay, T Hinds-Aye, S Marquardt-Aye. Motion carried.

- Motion by S Marquardt/L Hinds to convene into closed session pursuant to Wis. Stat. 19.85(1)(c) for "considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Employee Wage Review. Roll Call Vote-Borchert-Aye, LeFebre-Aye, Heise-Aye, Patenaude-Aye, L Hinds-Aye, T Hinds-Aye, S Marquardt-Aye. Motion carried at 6:55pm. Clerk was excused from closed session.

Motion by L Hinds/S Marquardt to reconvene in open session and take action, if any, on matters discussed in closed session at 7:48pm. Motion carried. No action taken.

Public Works: Report -Informational.

-Seasonal Utility Rate adjustment was discussed. Following discussion, the Village Board agrees to continue with seasonal utility rate adjustments upon request from property owners. Discussion in accuracy of individual

adjustments to determine whether seasonal, leaks, or high use for other reasons. The ordinance and policy and update for review if needed.

-Core and Main Water Meter Quote- Discussion and review of quote from Core and Main for updated water meter reading equipment and software for improved efficiency and accuracy. The quote includes purchase of 24 Sensus meters. Motion by T Hinds/Borchert to accept the bid for the Village of Lena from Core and Main for the Sensus HDD package, per quote dated 09/27/2023, in the amount of \$10,055. Roll Call Vote-Borchert-Aye, LeFebre-Aye, Heise-Aye, Patenaude-Aye, L Hinds-Aye, T Hinds-Aye, S Marquardt-Aye. Motion carried.

-Snow Removal- Discussion regarding the process. And effective ways to limit sidewalk driving. Borchert checking into a Stiga snowblower as an option.

Public Safety: Report informational. The water heater and furnace have been replaced at the fire department. A new door lock was installed. Building Inspector Report informational. A letter regarding 104 E Main St was sent with lack of response or action to the building inspector as requested. The Village Board will send a letter to further discuss and address with immediate repair of soffit at minimum required for safety. Letter to be sent certified mail.

Promotions: working on the Village of Lights, planned for December 2. Approved amount of \$1500 was spent on new displays.

Plan Commission: No report

Park and Recs: Ball Diamonds are completed with seeding and 2 spring delivery sod being donated by Lena Sod Farm. Additional sod will need to be purchased. A \$1500 grant from WPS was awarded. Additional grants have been applied for. Oconto County Land and Conservation approved the Village of Lena Park plan to be included in the Oconto County Park and Rec Comprehensive Plan, allowing increased grant options.

Recycling: Nothing to report

Library: Report informational. Planning and discussions regarding a consolidated library continue. Pros and cons have been determined for the Lena Library. The library received a large donation from the Manny Kobes Estate and has opened a separate account for this money. The Board is requesting further information on the donation as the fiscal agent of the library funds.

Village Complaints and Concerns: No concerns.

Presentation of the Bills: Motion by L Hinds/Patenaude to pay the November bills in the amount of \$80,423.74. Roll call vote: Borchert-Aye, LeFebre-Aye, Patenaude-Aye, T Hinds-Aye, Heise-Aye, S Marquardt-Aye, L Hinds-Aye. Motion voted and carried.

Permits/Correspondence/Miscellaneous: Motion by LeFebre/L Hinds to approve Operators permit for Kevin Chang, Dakota Greybuffalo, Leslie Linney, Kessa Jo Clark, Melanie Koons, Jennifer Lynn Keller, Samantha Krawczyk. Motion voted and carried.

Next Meeting: December 18, 2023, at 6:00pm

Adjournment: Motion by L Hinds/Borchert to adjourn at 9:27pm. Motion voted and carried.

Respectfully submitted,

Jodi A. Marquardt
Clerk/Treasurer