

Village of Lena
117 E. Main St., Lena, WI 54139
Village Board Minutes
January 15, 2024 6:00 p.m.

Meeting called to order.

Roll call: Steve Marquardt, Robert Borchert, Terry Hinds, Judy Patenaude, Craig LeFebre, Linda Hinds

Excused: Nick Heise

Also present: Jodi Marquardt, Bob Dufek

Approval of Agenda: Motion made by L Hinds/LeFebre to approve agenda with change of sequence as needed. Motion voted and carried.

Approval of Minutes of December 18, 2023. Motion by L Hinds/Patenaude to approve the public hearing and meeting minutes of the December 18, 2023. Motion voted and carried.

Public Comment: No one present

Permits/Correspondence/Miscellaneous: Discussion regarding the abandonment of alley on W Maple Street. Previously there was a request with the 3 property owners adjacent to the land involved request in writing, but Perry Earley has now rescinded his request. The previously requested alley section will not be abandoned at this time. Bob Dufek present and made the point that his property may not be adjoining but does own property on the alley and requests notice is discussions arise to close portions in the future.

Finance- Finance Report- Informational, Clerks Bank and investment Report-Informational, Clerks Comp/Overtime Report-Informational

-PSC Rate Case Decision-Discussion on the timeline and the process of the rate case final decision and implementation. Motion by T Hinds/Borchert to implement the 2024 Full Rate Case final decision increased rate structure, effective March 16, 2024. Roll call vote: Borchert-aye, LeFebre-Aye, Patenaude-Aye, L Hinds-Aye, T Hinds-Aye, S Marquardt-Aye. Motion voted and carried.

Marquardt-aye. Motion carried. Motion by S Marquardt/Patenaude to adjust the Public Works Fulltime position from 28.04 to \$28.56/hr and reevaluate and increase to \$29/hr with a favorable review. Roll call vote-Borchert-aye/LeFebre-aye/Heise-aye/Patenaude-aye/T Hinds-aye/S Marquardt-aye. Motion carried.

Public Works: Report -Informational.

-Wastewater Treatment Plant Update- Plan was reviewed and is on track. Some potential changes have been identified and will be addressed, including PAC chemicals and equipment to improve efficiency. Specs should be out in March as planned on the timeline.

-PJ Kortens Contract- The PJ Kortens Annual Service Contract was reviewed and approved in Public Works with recommendation to the Board for their review. Motion by Patenaude/L Hinds to approve the Service agreement for 2024 with PJ Kortens in the amount of \$3660. Motion voted and carried.

-Bug Tussel has requested to place a pedestal for fiber optic connection on Village Property in the East side of the Recycling Center. Waiting for the contract to be sent and reviewed.

Research is being done by the Public Works Employees to determine whether outsourcing the BOD testing at the sewer plant will be economical.

Spring Clean-up: Planning to proceed with the Spring Clean-up in the Village again in May. The Village will be cleaning the storage and shop during this event as well.

Public Safety: The letter to 104 E Main St regarding areas of unsafe building concerns will be sent. The Public Works Committee plans to attend the January 29 Fire Department meeting as a guest. Humane Society Contract was discussed with motion by approve the Humane Society Contract in the amount of \$300. Motion voted and carried.

Promotions: Village of Lights was very successful with many compliments and positive comments. A February meeting is being planned to proceed with the other community planned events. Discussion on the consideration of planting a Village Christmas tree at the Hall instead of cutting one each year.

Plan Commission: Motion by L Hinds/Patenaude to approve the OCEDC 2024 Joint Marketing Contribution in the amount of \$1000. Motion voted and carried. The multi family development is in the planning phase of two 10-unit apartment complexes and was awarded a grant to assist in funding.

Park and Recs: Informational report. The committee is working on a plan for promotion and growth of all parks within Lena with specific needs noted to assist in fundraising efforts. There will be a meeting with the Lena Youth Sports and Baseball clubs to educate in the general ball diamond and park plan on January 24th. It was noted that with the park changes and additions of the ball diamonds, the Village was required to change the rentable land, requiring a \$1000 crop loss fee to Hodkiewicz Harvesting. Specific tillable land is being determined by the USDA land office.

Recycling: Nothing to report

Library: Report informational. Planning continues with the County Library Service Board to determine a County consolidated library formation. Lakes County Library has stated they will not be joining the consolidation. T

Village Complaints and Concerns: Concern presented regarding a storage container placed on commercial property in the Village. The container must be placed within the lot lines and setbacks. Noted 610 W Maple St has voiced concerns with the sewer lateral assessment.

Presentation of the Bills: Village Hall remodel update provided. Lighting installation is required for voting booths, clerks' office, and utility/kitchen area. Steve Marquardt discussed his services thus far, payment, along with the remaining project needs. Motion by L Hinds/Patenaude to pay the January bills in the amount of \$190,659.44. Roll call vote: Borchert-Aye, LeFebre-Aye, Patenaude-Aye, L Hinds-Aye, T Hinds-Aye, S Marquardt-Aye. Motion voted and carried.

Permits/Correspondence/Miscellaneous: Discussion regarding outsourcing the cleaning of the Village Hall. Motion by LeFebre/L Hinds to approve Operators permit for Candice Keith and Dylan Garrigan. Gathering Permits for Wumpa, Saturday, May 18 at the Truck Pull track, Dirt City for May 18/19, July 27/28/29 and August 2. Motion voted and carried. Motion by S Marquardt/Patenaude to approve combining of parcels 146033400411C1 and 146033400611D1 for Maraih Simonson, 102 Harley St. Motion voted and carried. Sign Permit- Dirt City has requested a sign permit on the racetrack property up to 60'x20'. Motion by S Marquardt/L Hinds to proceed with sign request and variance if needed. Motion voted and carried.

Next Meeting: February 19, 2023, at 6:00pm

Adjournment: Motion by L Hinds/LeFebre to adjourn at 7:59 pm. Motion voted and carried.

Respectfully submitted,

Jodi A. Marquardt Clerk/Treasurer