

**Village of Lena**  
**117 E. Main St., Lena, WI 54139**  
**Public Works Minutes**  
**Tuesday, January 9, 2024, 10:30 a.m.**

Meeting was called to order.

Roll call: Robert Borchert, Steve Marquardt, Craig LeFebre

Also present: Terry Earley, Shane Behnke, Tyler Schmit, Jodi Marquardt

Approval of agenda: Motion made by S Marquardt/LeFebre to approve the agenda with moving agenda items as needed. Motion voted and carried.

Approval of the minutes from December 12, 2023, meetings: Motion made by S. Marquardt/LeFebre to approve the minutes from December 12, 2023, meetings, as presented. Motion voted and carried.

Public Comment/Complaints: No one present. Reported concerns with snow at corner of 4<sup>th</sup> St and Maple St. David Brown has requested no snow be piled on his property as it melts onto his property and floods the lawn. Public works will remove the snow piled in this area to limit pile up. Brown also has concerns with the cottonwood trees in the Village as they are messy and plug the storm sewers. Concern noted. Bob Dufek has requested alley be cleared of snow between Maple St and Pelkey St.

Utility Report: December 2023 Utility Workers Report was informational. Snow removal with the Stiga is working well with minor changes for efficiency. A new PAC at the sewer plant is being considered to allow appropriate pump needs and a product with less settling.

Influent/Effluent Flows: No report given.

Monthly Expenditures: Informational.

PJ Kortens Contract Review: The 2024 PJ Kortens contract was presented and reviewed. Motion by S Marquardt/LeFebre to recommend to the Village board the approval of the 2024 PJ Kortens Contract for the sum of \$3660. Motion voted and carried.

Spectrum Lease Agreement: In order to proceed with the Sesus meter reader, an agreement needs to be approved and signed by the Village of Lena with Spectrum for FCC licensure. Motion by S Marquardt/LeFebre to approve the Spectrum Lease Agreement with Sensus USA and Sensus Spectrum, LLC. Motion voted and carried.

Tyler Schmit-Street Superintendent Introductions: Tyler started January 8, 2024. Discussed positions, and Shane, terry and Tyler will work to devise a list of changes, improvements, and concerns to be addressed. This will include any equipment, upgrades, technology, and cross-training recommendations. Snow removal process will be reviewed. Public Works will contact the property owners and confirm their approval to pile snow.

Miscellaneous: We are running out of storage. A spring clean up of the shop and storage area is necessary.

Next meeting, Tuesday, February 13, 2024 @ 10:30am.

Adjournment: Motion Lefebre/S Marquardt to adjourn at 12:22pm. Motion voted and carried.  
Respectfully submitted, Jodi A. Marquardt, Clerk/Treasurer