

Village of Lena
117 E. Main St., Lena, WI 54139
Village Board Minutes
September 18, 2023, 6:00 p.m.

Meeting called to order.

Roll call: Steve Marquardt, Robert Borchert, Terry Hinds, Linda Hinds, Judy Patenaude, Craig LeFebre

Excused: Nick Heise

Also present: Jodi Marquardt

Approval of the agenda: Motion made by L Hinds/LeFebre to approve agenda with changes in sequence as needed. Motion voted and carried.

Approval of the minutes from August 21, 2023, Village Board Minutes: Motion by L Hinds/Borchert to approve meeting minutes and organizational meeting minutes from the August 21, 2023. Motion voted and carried.

Open Forum: No one present.

Finance: Monthly Financial Report-Informational. Public Works needs to budget money from the STFL toward upcoming projects and will determine amounts allocated between sidewalks and streets.

Clerk's Bank and Investment Report-Informational.

Clerk's Comp Time/Overtime Report-Informational.

Employee Handbook: Comp time Review. Recommendation from Finance to change the Employee Handbook to limit the hours carried to 40 hours. Discussion commenced regarding the process and the carry over amount.

Motion made by T Hinds/S Marquardt to amend the Village of Lena Employee Handbook section for Overtime, Flex time and Comp time, to up to a maximum accrual of 80 hours comp time.

Wages- Motion by Patenaude to table item E., Wages, to allow each committee the ability to discuss wages, and to revisit at the October Village Board Meeting. Motion Voted and carried.

Public Works: Utility Report Informational.

The damaged light pole near the Dollar General was replaced. It was noticed that the pole across the street is leaning. A new, additional pole may need to be placed to correct the issue. Public Works will address and determine a plan. Core and Main gave a presentation to the Public Works committee on water meters. We are determining the make of majority of the meters and will consider moving to smart meters to improve consistency of meter reaching with a goal of standardizing meter brands.

Ayres Update: WWTP Preliminary Improvements Report were presented. Public Works continues to work on details with Ayres. Motion by T Hinds/Patenaude to adopt Resolution 2023-06 Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing. Roll Call Vote: Bob Borchert-Aye, LeFebre-Aye, Patenaude-Aye, L Hinds-Aye, T Hinds-Aye, S Marquardt-Aye. Motion voted and carried.

Sidewalk Replacement. Motion by Borchert/L Hinds to approve \$25,000 to proceed with Phase 2 of the sidewalk replacement project, with the Village responsible for 25% of the cost. Motion voted and carried.

610 Maple Street Sewer Lateral-Update given to Village Board. The Village Attorney is reviewing the concerns and will advise within the next week.

Pelkey Street Extension- A bid price from Duame was received for the cost to run utility service on Pelkey Street. A separate meeting will be planned to discuss the possibility of acquisition of the property.

Public Safety: Police and Fire Report were informational. The new fire truck has been delivered. The Department will be replacing the water heater in the fire station building. Continued discussion on the options to sell the 2 used trucks and equipment. Motion by L Hinds/LeFebre to authorize the fire department to explore options to sell the equipment truck and 2 tenders. Motion voted and carried. The fire station furnaces need replacement. Motion by Patenaude/LeFebre to proceed with the purchase of two 200,000 BTU Reznor furnaces with upgrades from Thomson Heating in the amount of \$6191.56 with the funds coming from the fire department building fund. Motion voted and carried.

Plan Commission: Update was informational.

Rezoning parcel 1460227023a. Zoning and Plan Commission have reviewed and voted to recommend to the Village Board to proceed with the next step of the process to rezone the property. Motion by Patenaude/LeFebre to advance to the next step of process of Public Hearing of possible rezone of Rival Properties property, parcel 1460227023A. Motion voted and carried. A public hearing will be planned for October 16 at 5:00pm. This Abandonment of W Maple St Alley. Motion by Patenaude/L Hinds to proceed with an October 16, 2023, public hearing for the abandonment of the W Maple St Alley. Motion voted and carried. Combining Parcels on 712 Ausloos Street- Bryan Stodola is requesting combining of 2 parcels in to one and plans to build a garage on the property. Motion by Patenaude to combine the parcels at the property at 712 Ausloos Street. Motion voted and carried.

Park and Recs: Update informational. Working on fundraising campaign. Corn has been harvested and earth movement is beginning for the ball diamonds. Budget planning is beginning with breakdown for each pocket park.

Recycling Update: A meeting was held to replace the recycling attendant with the loss of Russ Glime. Salvo Cook was hired for the position.

Library Update: Fall programs have begun. A fundraising Beer and Bee is planned for October 7, 2023. This is a spelling bee for adults. Enrollment numbers have been increasing,

Concerns/Complaints: Alley backfill required in the new Alley area from Railroad to 2nd Street. The culvert in the Alley from near 2nd St and Harley St area. Property maintenance at drainage ditch on Main St. and property entering the Village.

Promotions Update: Flowerpots on Main St are being converted to fall. Oconto County Tourism Guide is being updated.

Presentation of Bills: Motion by L Hinds/LeFebre to pay September bills as presented in the amount of \$120,041.75. Roll Call vote: Borchert-aye, Linda Hinds-aye, T Hinds-aye, S Marquardt-aye LeFebre-Aye, Patenaude-Aye. Motion voted and carried.

Permits/Correspondence/Miscellaneous: The Library tax exemption letter for 2024 was sent to Oconto County Board. A driveway permit request for 409 W Maple St at Maple St and the Alley. Motion by L Hinds/S Marquardt-> Motion by LeFebre/L Hinds to approve the driveway request. Motion voted and carried. Hall remodel update given with motion by Patenaude/L Hinds to approve the purchase of LED lighting for the Village Hall. Motion voted and carried.

Adjournment: Next meeting- October 16, 2023, 6:00pm. Public Hearing at 5:00 Alley and Rezone. Village Board at 6:00 pm. Motion by L Hinds/LeFebre to adjourn at 9:06 pm. Motion voted and carried.

Respectfully submitted,

Jodi A. Marquardt, Clerk/Treasurer