

Village of Lena
117 E. Main St., Lena, WI 54139
Public Works Minutes
Tuesday, September 12, 2023, 10:30 a.m.

Meeting was called to order.

Roll call: Robert Borchert, Steve Marquardt,

Absent: Craig LeFebre

Also present: Larry Shallow, Terry Earley, Craig Schuh-Ayres Associates, Eric VanLannen-Core and Main, Jodi Marquardt

Approval of agenda: Motion made by S Marquardt/Borchert to approve the agenda with moving agenda items as needed. Motion voted and carried.

Approval of the minutes from August 15, 2023: Motion made by S. Marquardt/Borchert to approve the minutes from August 15, 2023, as presented. Motion voted and carried.

Public Comment/Complaints: No one present.

Core and Main Meter Presentation: Eric VanLaanen from Core and Main presented improvements and new technology of our current meter supply to improve efficiency and with reading and consistency in meters. The goal of the Village of Lena is to maintain one consistent meter and progress in ability to determine causes to inconsistent readings. Core and Main will look at our current inventory, much of which is not identified as to meter type in our inventory and present a quote to improve the system with Sensus Meters. Options include a drive by reading, manual reading, and computerized readings.

Ayres Associates Update: Craig Schuh provided an update wastewater treatment plant improvements project. Schuh explained the schedule of draft plans completion by mid-September and completion of the Clean Water Fund Loan Application by Sept 30. Plans remain for the 2024 project completion. Schuh to check on the cost and necessity of a center drive gear replacement/rebuild and a screw screen.

610 W Maple Street Sewer Lateral- Schuh will provide Ayres timeline of events

401 W Maple Street- Schuh stated Ayres will provide a \$250 discount to the invoice for the sewer lateral due to the previous discussion in limited work due to basement already accessible for the improvements.

Pelkey Street Extension: Review of bid from Duame for the construction of a road and sewer and water lateral to extend Pelkey St. with sale of lots in this area. Clerk to contact Realtor to advise cost of \$20,350 to bring water and sewer to property.

Utility Report: August 2023 Report was informational.

A box needs to be built for the F450 for collecting leaves and the power of the vacuum needs to be addressed to improve the leaf sucking process. Stop signs are going in in one week. There is a slow water leak and E Railroad and Pelkey that needs to be fixed. Lead and copper household piping testing is being completed for the DNR. Generators need to be tested monthly and quarterly under load. Terry to follow up and begin a recorded testing schedule. Terry will get a quote to reprogram the lift station, well #2, and water treatment plant. The pit in the water tower needs a sump pump. Terry to schedule testing of the filter media at the water treatment plant. A

new flow meter was ordered for the sewer plant. There have been phone issues at the water treatment plant for the SCADA program.

Fall Sidewalk Repairs- the Street dept will prioritize the next phase of repairs. Kelby Cook Construction to determine dates of availability.

Winter Snow Removal Plan: The Street department will work on a plan and report back to the committee at the next meeting.

Influent/Effluent Flows: Report was informational.

Monthly Expenditures: Informational. A meeting is scheduled for 9/25/23 at 8am to complete the budget.

Next meeting, Tuesday, October 10, 2023 @ 10:30am.

Adjournment: Motion S Marquardt/Borchert to adjourn at 1:18 pm. Motion voted and carried.

Respectfully submitted,
Jodi A. Marquardt, Clerk/Treasurer