

Village of Lena
117 E. Main St., Lena, WI 54139
Village Board Minutes
August 21, 2023, 6:00 p.m.

Meeting called to order.

Roll call: Steve Marquardt, Robert Borchert, Terry Hinds, Linda Hinds, Nick Heise

Excused: Judy Patenaude, Craig LeFebre

Also present: Jodi Marquardt, ~~Greg Pitel-Kerber Rose~~, Craig Schuh-Ayres, April DelaRuelle (for Library report only)

Approval of the agenda: Motion made by L Hinds/Borchert to approve agenda with changes in sequence as needed. Motion voted and carried.

Approval of the minutes from July 22, 2023, Village Board Minutes: Motion by L Hinds/Borchert to approve meeting minutes and organizational meeting minutes from the July 22, 2023. Motion voted and carried.

Open Forum: Lucas DeCleene-Lena Lanes requesting extension on the quiet hours until Midnight on Saturday, October 28, 2023, for an outdoor band. The entertainment permit with the PD will be completed.

Finance: Monthly Financial Report-Informational.

Clerk's Bank and Investment Report-Informational.

Clerk's Comp Time/Overtime Report-Informational. Discussion on OT and comp hours occurred. Each committee chair needs to approve timecards for their area to determine the need for increased hours.

Budget Planning- Head of Finance and Clerk to work on the budget.

State Trust Fund Loan: Discussion on the balance of the STFL. The board determined at the last Board meeting to maintain the remaining balance of the STFL. Public Works will need to provide a breakdown for use on other street projects. Approximately \$130,00 remains. Currently these funds are accounted in the general funds and need to be considered when looking at the general funds balance.

Public Works: Utility Report Informational.

Sidewalk Replacement: The next phase of sidewalk replacement is slated to be completed this fall and will be focusing on sections with high foot traffic. Public Works set a price of \$25,000 for this portion which will be funded from the STFL.

Ayres Update: The electrical scope of work to be completed by the end of September. Indications show the generator will be outdoors due to its size. Space available will be determined with increased storage and other needs to be determined.

Sewer Lateral- Informational. A meeting was held this morning with Borchert, Craig Schuh-Ayres Associates and Marilyn Marquardt, property owner. Per ordinance, replacement was required and discovered upon visual inspection, and not as previously thought through televising. Marquardt stated she will not pay for the improvements. The Board was made aware of correspondence from the County regarding assessment of the taxes and Marquardt stated to the County that she would like them to notify her if the assessment is imposed as she will not be paying it. No closed session required.

Pelkey Street Extension: Property for sale on the undeveloped, dedicated portion of Pelkey street requests utility service and a road. This has been discussed with the Village investment into the improvements, with ongoing investigation to determine front foot assessment rates to property owners. The discussion will be referred to the Plan Commission.

Library: April DelaRuelle presented an informational library update. Fall programs are planned. The budget is on track. The Kiddie Carnival went well. Donations have been coming in. Friends of the Library is hosting a Spelling Beer and Bee at the Wooden Shoe on October 7.

Public Safety: Police and Fire Report were informational. The Fire Dept. roof is on. The FD Dinner was a success. The contract with the Town of Spruce continues to be addressed. The Fire Department is looking into the ability to get volunteers who would assist with driving, take a road course. This would be a level of firemen that does not complete the full course and cannot enter fires. The FD quarterly report will be emailed to the Village Board for review. Building Inspector to look at building safety hazards over the sidewalks with 130 N Rosera. The County will be hosting Rural First Responder Training in December. Linda Hinds and Jodi Marquardt to attend. Meetings need to be set up in September with the Towns to discuss FD budgets and services. It was recommended to hold a meeting with Town of Spruce to look at territory and Contract with the Lena FD Building Inspector to look at building safety hazards over the sidewalks with 130 N Rosera

Promotions Update: Preparing for Village of Lights.

Plan Commission: A public hearing was held prior to the Board meeting regarding the Ordinance updates. During the Village Board meeting it was identified that further clarification is needed Motion by T. Hinds/S. Marquardt to table the Ordinance changes to Chapter 340 to a future meeting. Motion voted and carried.

Park and Recs: Work is beginning on moving earth for the ball diamond. It was recommended an outline of phases of development should be drawn up to better educate the Board and community about the project.

Recycling Update: Nothing

Hall Remodel Update: Informational. Near completion. Lighting updates being quoted with Focus on Energy grants.

Concerns/Complaints: It is a concern of Heise for Village provided laptops or Ipads to improve security and limit personal involvement. Clerk will research a Village email address for each Board member and options for best approach. S. Marquardt received a complaint about their posting being taken down from the Post Office Governmental Posting Board.

Presentation of Bills: Motion by L Hinds/Heise to pay August bills as presented in the amount of \$338,830.79. Roll Call vote: Borchert-aye, Linda Hinds-aye, Heise-aye, T Hinds-aye, S Marquardt-aye. Motion voted and carried.

Permits/Correspondence/Miscellaneous: Motion by L Hinds/S Marquardt to approve Operators permit for Theresa Schaut. Gathering permit for Lena Lions for Dairyfest, Fireworks Permit for Lena Lions. Motion voted and carried.

Adjournment: Next meeting- September 18, 2023, 6:00pm. Public Hearing for Ordinances at 5:45pm

Motion by L Hinds/Borchert to adjourn at 7:42 pm. Motion voted and carried.

Respectfully submitted,

Jodi A. Marquardt
Clerk/Treasurer