

Village of Lena
117 E. Main St., Lena, WI 54139
Public Works Minutes
Tuesday, August 15, 2023, 10:30 a.m.

Meeting was called to order.

Roll call: Robert Borchert, Steve Marquardt (via phone), Craig LeFebre

Also present: Larry Shallow, Terry Earley, Craig Schuh-Ayres Associates, Jodi Marquardt

Approval of agenda: Motion made by Lefebre/S Marquardt to approve the agenda with moving agenda items as needed. Motion voted and carried.

Approval of the minutes from July 11, 2023: Motion made by Lefebre/S. Marquardt to approve the minutes from July 11, 2023, as presented. Motion voted and carried.

Public Comment/Complaints: No one present.

Utility Report: July 2023 Report was informational.

Street-Catch basins have been cleaned. Weeds have been cut in ditch area of N Rosera St. but the area needs to be cleaned out. Oconto County will be contacted about scheduling this, with consideration to adding breaker rock to decrease the flow of debris. The ditch maintenance account will be used to complete this project this fall. A letter needs to be sent to property owners along the drainage ditch to address maintenance.

Water- A sanitary survey was completed with a few improvement areas noted. More cross-connection testing needs to be completed. There are 2 hydrants near E Pelkey and the water plant that need to be repaired.

Sewer-Toxicity testing will be completed next week. Saputo is nearing the completion of having drains to Village wastewater capped by end of September. The effluent flow meter at the sewer plant requires repair or replacement.

-Public Works needs to determine street related prioritized needs for the balance of the STF loan. There is a need for crack filling and sidewalk replacement.

-Fall Sidewalk Repairs- the Street dept will identify the next phase of repairs and work with Kelby Cook Construction to proceed. Motion by S Marquardt/LeFebre to recommend to the Village Board to spend \$25,000 to proceed with the next phase of sidewalk improvements. Motion voted and carried.

610 W Maple St: Schuh is working to retrieve a DVD of the sewer lateral televising completed prior to the start of the W Maple St project. Borchert and Schuh are planning to meet with Marilyn Marquardt to discuss things directly on August 21 at the Lena Village Hall.

Ayres Associates Update: Craig Schuh provided an update wastewater treatment plant improvements project. Schuh explained they are working through the final electrical plan review. Plans and specs should be complete by the end of September. The project is slated to be completed in 2024. It has been determined it is not cost effective to change the power from 208 to 480 as originally discussed. It is probable that the generator will need to be outdoors, not inside as anticipated.

Winter Snow Removal Plan: The use of the front-end loader for snow removal should be limited. Per complaints and concerns from property owners and with the replacement of the sidewalks, a new plan for snow removal needs to be established. The Street department will work on a plan and report back to the committee.

Influent/Effluent Flows: Report was informational.

Monthly Expenditures: Informational. 2024 Budget worksheets ready and Public Works should begin to complete their budget. Consideration should be given to testing supplies and areas for cost savings. Long term planning should include replacement of the street sweeper and addition of a leaf blower box.

Village Property Maintenance: Attention to Village property upkeep should be monitored. Awareness to maintaining Village properties optimal appearance should be addressed.

Next meeting, Tuesday, September 12, 2023 @ 10:30am.

Adjournment: Motion by LeFebre/S Marquardt to adjourn at 12:15 pm. Motion voted and carried.

Respectfully submitted,
Jodi A. Marquardt, Clerk/Treasurer