

Village of Lena
117 E. Main St., Lena, WI 54139
Village Board Minutes
July 17, 2023, 6:00 p.m.

Meeting called to order.

Roll call: Steve Marquardt, Robert Borchert, Judy Patenaude, Linda Hinds, Nick Heise (arrived at 6:30)

Excused: Terry Hinds, Craig LeFebre

Also present: Jodi Marquardt, Greg Pitel-Kerber Rose, Craig Schuh-Ayres

Approval of the agenda: Motion made by L Hinds/Borchert to approve agenda with changes in sequence as needed. Motion voted and carried.

Approval of the minutes from June 19, 2023, Village Board Minutes: Motion by Patenaude/L Hinds to approve meeting minutes and organizational meeting minutes from the June 19, 2023. Motion voted and carried.

Open Forum: No one present.

2022 Audit Report: Greg Pitel from Kerber Rose was present to present the draft of the 2022 Financial Audit of the Village of Lena., This report was informational.

Finance: Monthly Financial Report-Informational.
Clerk's Bank and Investment Report-Informational.
Clerk's Comp Time/Overtime Report-Informational.
Comp hours: Deputy Clerk to pick up more hours as needed.

State Trust Fund Loan: Discussion on the balance of the STFL. The board determined there is a need for other road improvements in the near future. Motion by Patenaude/Heise to keep the remainder of the State Trust Fund Loan in the amount of \$149,430 excess proceeds from STFL for upcoming roadwork projects. Motion voted and carried.
Park and Recs Budget: it has been determined that there are needs to proceed with the ball diamonds and improve the Villages parks program. Budget would be used for equipment fuel to develop the ball diamond, Ayres planning, Storm water run off plan, public education and fundraising and planning and for grants. Finances are also needed to improve our current pocket parks. Motion by Heise/Patenaude to allow a budget adjustment in the amount of \$10,000 from general funds of current budget and remaining \$16,000 of AARPA funds to develop a Park and Recs budget. Roll Call vote-Borchert-Aye, Heise-Aye, L Hinds-Aye, J Patenaude-Aye, S Marquardt-Aye. Motion voted and carried.

Public Works: Utility Report Informational.

The roof at the Fire Department has been replaced. It is recommended to purchase an air exchanger to improve heat efficiency and also replace the furnaces. Thomson Heating will prepare a quote with heat calculations to determine needs. It may also be considered to tin the ceiling on the indie to improve the R value.
Seasonal Rates for water utility was requested. A motion was made by Patenaude/L Hinds to honor seasonal rate billing adjustments for Q2 sewer billing if requested. Motion voted and carried. Village properties will be assessed for maintenance.

Ayres Update: Schuh presented updated Amendment #1 to determine the placement and addition of the generator. And electrical change in power to the wastewater treatment plant from 208 phase to 480 phase power. The generator was not part of the original planning but was determined to require updating to allow full operation as necessary. The DNR agreed to allowing the addition spelled out in Amendment #1. Motion by L

hinds/Patenaude to approve Amendment #1, dated 6/27/23, for the total amount of \$23,050.00. Roll Call vote-Borchert-Aye, Heise-Aye, L Hinds-Aye, J Patenaude-Aye, S Marquardt-Aye. Motion voted and carried.

Parking Lot Paving: we received 2 bids for the parking lot paving, Oconto County quote for paving of the hall parking lot, 4225 sq ft, in the amount of \$20,113.00 and curb patch of 116 sq ft for \$987.89. All Out Asphalt bid of 6867 sq ft with 2" binder and 2 ½ finish coat in the amount of \$21,160. Motion by L hinds/Heise to approve the parking lot bid from All Out Asphalt in the amount of \$21,160. Roll Call vote-Borchert-Aye, Heise-Aye, L Hinds-Aye, J Patenaude-Aye, S Marquardt-Aye. Motion voted and carried. It was discussed to consider paving of E Railroad at Pelkey Street with a cut out and fix pavement bid of \$6515. This was discussed and it was decided that the conversation will be tabled. The paving of the ice rink will be tabled.

Public Safety: Police and Fire Report were informational. Discussion on the sale of the 1991 Fire Dept Tender sale was discussed. It was determined that further research should be completed and posted on the Fire Dept. and the Village FB page. Further sale options will be tabled. Chief Herald is recommending the rehire of Jorge DelCarmen. Motion by Patenaude/L Hinds to rehire Jorge Del Carmen to the Lena Police Department. Motion voted and carried. MOU between Oconto County Technology Services and Lena Fire Department for Spillman Services was presented to the Board. Motion by Heise/Patenaude to approve the MOU with Oconto County Technologies for the Spillman/Rip Run services. Motion voted and carried. Weeds are being addressed for complaints presented. Fence at 328 W Main St. to be addressed by the building inspector. There have been an increased number of complaints regarding feral cats.

Promotions Update: Thunder on Main will be held on Friday, July 28.

Plan Commission: Informational. Zoning Ordinances require some minimal verbiage changes and will plan for a public hearing on Aug 21 at 5:45 to address. There was a request for 415 W Harley St for a request of buildup of bank of the drainage ditch. Per report from Gabe Moody at Oconto County, that property is in flood plain and will need approval from the county. The request will require further review with the DNR. The proposal from Landmark, the multifamily developer, was denied from the Plan Commission as it is not in the covenants of the Rosera Business Park and due to other potential sites for multifamily development in the Village, they are not willing to agree to the TIF proposal. Motion by Borchert/L Hinds to allow Steve Marquardt, Village President to reach out and provide an update to Landmark Development. Motion voted and carried.

Park and Recs: The committee is working on MOU's with pocket parks for a long term plan and understanding in support of the parks. The committee is working with OCEDC on fundraising opportunities.

Recycling Update: Nothing

Library Update: Determining landscape improvement plan with clarification on budget. Meetings are being held with the county to discuss a consolidated library.

Hall Remodel Update: Informational. Flooring is being installed.

Concerns/Complaints: Concerns presented with the sale of appliances out of a garage on N Rosera. Chief Herald is addressing.

Presentation of Bills: Motion by L Hinds/Patenaude to pay July bills as presented in the amount of \$64,402.51 and also to pay the bill to Kelby Cook once reviewed by Finance/Public Works. Roll Call vote: Borchert-aye, Linda Hinds-aye, Heise-aye, Patenaude-aye, Motion voted and carried.

Permits/Correspondence/Miscellaneous: As presented from Shallow surveying, Motion by Borchert/Patenaude to approve the combining of 2 lots owned by of James and LuAnn Denowski at 409 W Maple St. Motion voted and carried. A request has been made by Chanelle Meyer to abandon the Alley at 320 W Maple St. This request will be

forwarded to the Plan Commission. Zada Diedrich, 408 W Main St, is requesting a driveway permit from the alley, which will require further inspection of proposed culvert. Motion by L Hinds to approve the driveway permit at 135 W Railroad and removing the E Railroad St entrance and entering through the alley. Motion voted and carried. Motion by Patenaude/L Hinds to approve Operators permit for Linda Schuh, Jann Dickinson, Heidi Lade, Jamie Murphy-Egan, Tori Bushmaker, Donna Gismondi, Sarah Delmarcelle, Lacey Rose, Donna Rae Leigh, Nicole Beaudry, Kelsey School. Motion voted and carried.

Adjournment: Next meeting- August 21, 2023, 6:00pm. Public Hearing for Ordinances at 5:45pm

Motion by L Hinds/Patenaude to adjourn at 9:39 pm. Motion voted and carried.

Respectfully submitted,

Jodi A. Marquardt
Clerk/Treasurer