

Village of Lena
117 E. Main St., Lena, WI 54139
Public Works Minutes
Tuesday, July 11, 2023, 10:30 a.m.

Meeting was called to order.

Roll call: Robert Borchert, Steve Marquardt, Craig LeFebre

Also present: Larry Shallow, Craig Schuh-Ayres Associates, Jodi Marquardt

Approval of agenda: Motion made by S Marquardt/ Lefebre to approve the agenda with moving agenda items as needed. Motion voted and carried.

Approval of the minutes from June 13, 2023: Motion made by Lefebre/S. Marquardt to approve the minutes from June 13, 2023, as presented. Motion voted and carried.

Public Comment/Complaints: No one present. Complaints reported for the weeds on the Village property. Also, Lena Lanes regarding the catch basin in the parking lot. It is the responsibility of the property owner to maintain it on their property.

Ayres Associates Update: Craig Schuh provided an update wastewater treatment plant improvements project. Schuh presented an updated proposal, Amendment 1 to the Agreement, from Applied Technologies. Schuh noted we may see a reduction in the service needed based on the placement of the generator. Motion by Marquardt to present to the Village Board for their consideration Amendment 1 to the Agreement. Motion voted and carried.

610 W Maple St: The Committee was presented with written concerns from Marilyn Marquardt, 610 W Maple St, in their emailed packet for review. Concerns have been presented about not paying for the sewer relining project to her property per televising. There was an error in the presentation of addresses with televising results and this property was identified to need replacement per Schuh, Ayres Associates. Per Schuh, the property owner was notified of the need for a replacement. On 7/10/23 public records were offered by Clerk to Marilyn Marquardt at no charge. The result of the discussion was that the property owner is responsible for replacement per Village ordinance. Borchert and Schuh to set up a time to meet with Marilyn Marquardt to discuss directly.

Pelkey Street Extension: A request was presented for an improvement to a property on a portion of dedicated roadway on Pelkey St., west of West Railroad Street. Schuh was requested to provide an estimate of the cost for water and sewer service and road extension.

129 W Main St Sidewalk Replacement: The property owner has offered to pay 50% of the cost of the sidewalk replacement. Motion by S Marquardt/LeFebre to accept the offer of 50% of the cost of the sidewalk replacement for 129 W Main St. Motion voted and carried.

Village Hall Parking Lot Paving: Waiting for cost bidding.

East Railroad/Pelkey St. Water Main Shut-Off Repair: There is a need for road repair and valve replacement. This is not a priority currently and will be addressed with future Pelkey St improvements.

Seasonal Water Usage: The Village historically allow seasonal water use and adjusts sewer usage off billing for the summer quarter of the year, if a property owner requests, due to increased watering of lawns and gardens.

Motion by S Marquardt/LeFebre to honor seasonal water use for the spring billing this year with a sewer discount as requested by the property owners. Motion voted and carried.

Village Property Maintenance: Attention to Village property upkeep should be monitored. Storm water runoff planning for the ball diamonds will be required.

Utility Report: June 2023 Report was informational.

The Village continues to fail the toxicity testing, Larry Shallow is working with the DNR and completing testing and direction from them. The DNR is also working with Saputo on this situation. The DNR is corresponding with Saputo for a date for completion of re-piping.

Water meters- We continue to wait for response from Ferguson in assistance in identifying unknown meters.

Sidewalk Replacement- Looking to proceed with sidewalk improvements with the next phase beginning this fall.

The Wastewater dept is working with the DNR on toxicity. Both the Lena WWTP and Saputo have failed their testing. The DNR is working on this and will advise as needed for testing.

Winter Snow Removal- The front-end loader is not to be used on the sidewalks, rather the Stiga needs to be used.

Manhole sampling showed increased level of Quats/ammonia. DNR addressing this.

Influent/Effluent Flows: Informational

Monthly Expenditures: Informational

Next Meeting Items/Date: Items needing attention prior to next meeting:

1. Clean up weeds and move dirt at the ball diamond
2. 610 W maple St sewer relining meeting with owner
3. Snow removal plan
4. Parks upkeep

Next meeting, Tuesday, August 15, 2023 @ 10:30am.

Adjournment: Motion by S Marquardt/LeFebre to adjourn at 1:18 pm. Motion voted and carried.

Respectfully submitted,

Jodi A. Marquardt, Clerk/Treasurer