

**Village of Lena**  
**117 E. Main St., Lena, WI 54139**  
**Park and Recreation Committee Minutes**  
**Tuesday, September 12, 2023, 2:00 pm**

Meeting was called to order.

Roll Call: Steve Marquardt, Judy Patenaude, Amy Marquardt

Absent: Larry Sobeck, Nick Heise

Approval of Agenda: Motion was made by S Marquardt/A Marquardt to approve the agenda as presented. Motion voted and carried.

Approval of Minutes from August 11, 2023, Meeting: Motion by S Marquardt/Heise to approve meeting minutes from August 11, 2023. Motion voted and carried.

Open Forum-No one present.

MOU From Pocket Parks: The MOU's for the pocket parks were prepared. Steve Marquardt to look into requirements at other parks to determine the standard in maintenance and use. Currently, the Park and Recs Committee determined that the Village would perform property maintenance, and the "clubs" will prep for events, provide equipment for use, schedule use, provide clean up and provide supplies needed for use.

Fundraising: Amy Marquardt is working with Jayme Sellen on fundraising standards.

Budget: 2024 Budget planning is beginning. Work required to determine accounts for each area. Work is needed to determine needs in each area and definitive cost needs.

Property Maintenance: The MOU will determine grounds and equipment maintenance.

Correspondence: None

Next Meeting: Next meeting, August 26, 2023, at 3pm

Adjournment: A Marquardt/S Marquardt made a motion to adjourn at 11:02am. Motion voted and carried

Respectfully submitted,  
Jodi A. Marquardt, Clerk/Treasurer