

**Village of Lena**  
**117 E. Main St., Lena, WI 54139**  
**Public Works Minutes**  
**Tuesday, December 13, 2022, 10:00 a.m.**

Meeting was called to order.

Roll call: Robert Borchert, Steve Marquardt, and Craig LeFebre

Also present: Larry Shallow, Terry Earley, Craig Schuh

Approval of agenda: Motion made by LeFebre/Marquardt to approve the agenda. Motion voted and carried.

Approval of the minutes from November 15 and December 2, 2022: Motion made by S. Marquardt/LeFebre to approve the minutes from November 15 and December 22, 2022, as presented. Motion voted and carried.

Public Comment/Complaints: Mike Lancman expressed concern with damage to curb in front of his property as a result of the W Maple St construction. Concern noted. Marilyn Marquardt, 610 W Maple St, concerned with her sewer lateral replacement during the W Maple project. The televising report did not match the necessity. Also, Joski damaged tree limbs during their portion of the project. Marilyn Marquardt was unable to attend today but will attend the January meeting to discuss. Concern noted.

Utility Report: Informational. Leaf pickup concerns- Guidelines for next year will need to mention location of piles. No dog feces in piles and cut off/end date. The leaf box is rotted and a new one will need to be constructed. Terry will call McQueen to address the excess power of the leaf unit. McQueen offers a free inspection of the street sweeper. Terry will schedule the inspection. Marquardt requested a flow chart on the process and where the meters are located of the water treatment plant for the next meeting. Motion by Marquardt/LeFebre to proceed with the Tonks quote for \$4002 for water treatment inspection and service. Motion voted and carried. TRE Report- Quats testing was recommended to test our waste for elimination. Notice of Non-Compliance was received for high levels of ammonia from the DNR. DNR is monitoring the toxicity failures and working with Larry and the wastewater department.

Influent/Effluent Flows: Informational. Noting decreased discharges consistent with the W. Maple Street project, which may provide energy saving to the Village. Craig Schuh to assist in determining these savings.

Monthly Expenditures: Informational only.

Ayres Update: Craig Schuh presented on the Maple Street project. The project is now complete with the last pay request sent. Ayres has been working to finalize the loans and is nearing completion. Motion by Marquardt/LeFebre to recommend to the Village Board for consideration the Certificate of Substantial Completion for the West Maple Street Project. Motion voted and carried. The plans for the sewer plant/wastewater treatment plant upgrades will resume in January.

Ice Rink: Filled and prepped. Waiting for it to freeze to add more water before opening the rink.

PJ Kortens: Motion by Marquardt/LeFebre to present to the Village Board for consideration the approval of the PJ Kortens for the sum of \$3300 on an annual basis. Motion voted and carried.

2022 Outstanding Items: Cold Storage Building, unable to proceed due to cost, will need to develop plan to present to Village Board. Sidewalks- plan to be completed in Spring of 2023 with Kelby Cook Construction. Wastewater treatment plant- begin addressing in January. Water meter phaseout, water meter reading standardization and ID with GIS to be addressed in 2023. Ordinances for review for Public works, water and sewer also to be addressed in 2023.

Next Meeting Items/Date: Next meeting, Tuesday, January 10, 2023 @ 10:00 a.m.

Adjournment: Motion by LeFebvre/S Marquardt to adjourn. Motion voted and carried.

Respectfully submitted,  
Jodi A. Marquardt, Clerk/Treasurer