

**Village of Lena**  
**117 E. Main St., Lena, WI 54139**  
**Public Works Minutes**  
**Tuesday, June 13, 2023, 10:30 a.m.**

Meeting was called to order.

Roll call: Robert Borchert, Steve Marquardt (via phone) Craig LeFebre

Also present: Larry Shallow, Terry Earley, Craig Schuh-Ayres Associates, Jodi Marquardt, Leo Kucek and Kristan Taormina-Advanced Technologies

Approval of agenda: Motion made by Lefebre/S Marquardt to approve the agenda with moving agenda items as needed. Motion voted and carried.

Approval of the minutes from May 9, 2023: Motion made by Lefebre/S. Marquardt to approve the minutes from May 9, 2023, as presented. Motion voted and carried.

Public Comment/Complaints: No one present. Complaints reported from Misco on Maple Street regarding the post project landscaping. Schuh reported it is being addressed. Marilyn Marquardt dropped records of her concerns to the clerk. This will be placed on the July Public Works Agenda.

Ayres Associates Update: Craig Schuh provided an update wastewater treatment plant improvements project. There was a review of WWTP upgrade preliminary plan design with Leo Kucek and Kristan Taormina. Discussions on the generator placement and consideration of converting from 480 to 208 volts. WPS will be contacted by Schuh to determine the energy savings for the change in power to determine feasibility. Schuh presented a proposal, Amendment 1 to the Agreement, from Applied Technologies for \$57,200 to allow the changes in power and the generator. Schuh to update Amendment 1 to clarify phases of completion for proceeding and update cost to reflect interior placement of the generator and will provide it for the June 19, 2023, Village Board meeting. Dorner will repair the landscape on the necessary properties on Maple St. Schuh working on the adjustment for lateral work at 401 W Maple.

Sidewalk Replacement at 129 W Main St: The sidewalk and part of the roadway were dug up to determine cause of the sinking sidewalk, with 2 cisterns discovered and removed. The sidewalk and curb have been replaced. After discussion, it was determined property owner is responsible for the original quote and sidewalk replacement, and the Village will assume all other costs. Paul Shallow Surveying will be contacted to determine the right of way and where it falls in comparison with the sidewalk.

114 E Maple Street – Renter is requesting an adjustment to their utility bill as the usage was extreme, and they do not feel they used that extreme amount of water. The Public Works Committee stated the meter was functioning properly and was a new meter and there would be no adjustment made.

Utility Report: May 2023 Report was informational.

Comparison bids for paving the parking lot will be obtained. Along with the parking lot, bids should be investigated for repair on Pelkey/E Railroad St.

The Wastewater dept is working with the DNR on toxicity. Both the Lena WWTP and Saputo have failed their testing. The DNR is working on this and will advise as needed for testing.

Manhole sampling showed increased level of Quats/ammonia. DNR addressing this.

Driveway Permit: Public Works agreed to the request for 201 4<sup>th</sup> St. The water and sewer, nor the new paving will be affected with the digging.

CMAR: Motion by S Marquardt/LeFebre to recommend to the Village Board to adopt Resolution 2023-06, the CMAR report. Motion voted and carried.

Influent/Effluent Flows: Informational. Numbers are higher this month but remain lower than previous years.

Monthly Expenditures: Informational

Fire Department Roof: Kelby Cook Construction needs to provide a written contract. Replacement will begin within the next few weeks, but not until the contract is received. F/U with Thomson to get the venting changed for heating and bathroom needs to be rerouted.

Next Meeting Items/Date: Next meeting 1. Marilyn Marquardt Concerns

2. Sellen sidewalk concerns

3. Applied Technologies and Electrical Engineer meeting

Next meeting, Tuesday, July 11, 2023 @ 10:30am.

Adjournment: Motion by LeFebre/S Marquardt to adjourn at 2:01 pm. Motion voted and carried.

Respectfully submitted,

Jodi A. Marquardt, Clerk/Treasurer