

**Village of Lena**  
**117 E. Main St., Lena, WI 54139**  
**Village Board Minutes**  
**May 15, 2023, 6:30 p.m.**

Meeting called to order.

Roll call: Terry Hinds, Robert Borchert, Steve Marquardt, Judy Patenaude, Linda Hinds, Craig LeFebre

Excused: Nick Heise

Also present: Jodi Marquardt

Approval of the agenda: Motion made by L Hinds/Patenaude to approve agenda. Motion voted and carried.

Approval of the minutes from April 17, 2023, Village Board Minutes: Motion by L Hinds/Borchert to approve meeting minutes and organizational meeting minutes from the April 17, 2023. Motion voted and carried.

Open Forum: No one present. The Clerk reported she received several phone calls requesting yearly spring clean-up resume to yearly event.

Finance: Monthly Financial Report-Informational.  
Clerk's Bank and Investment Report-Informational.  
Clerk's Comp Time/Overtime Report-Informational.

Each department should be assessing meeting times and frequency to assist in limiting Clerks OT/comp hours. CWFL and SDWL Debt Service Requirement -Motion by T Hinds/S Marquardt to create new account for the debt service accounting for the utilities 2023 bond issues and rename the 2007 and 2014 debt service accounts, close the LGIP depository and use Fortifi ICS for deposit transfers and initiate regular scheduled quarterly deposit transfers onto the debt service accounts. Roll call vote: Borchert-aye, Linda Hinds-aye, Terry Hinds-aye, LeFebre-aye, Patenaude-aye, Steve Marquardt-aye. Motion voted and carried.

Public Works: Utility Report Informational.

Fire Department roof replacement-Kelby Cook Construction quoted full roof replacement with insulation replacement per need for \$15,000. Motion by L Hinds/Borchert to proceed with the bid from Kelby Cook Construction, with submission of a written bid, in the amount of \$15,000. Roll call vote: Borchert-aye, Linda Hinds-aye, Terry Hinds-aye, LeFebre-aye, Patenaude-aye, Steve Marquardt-aye. Motion voted and carried. Water meters have been reprogrammed to read uniformly. There are a few brands of meters, with the intention to work with one brand going forward. Ayres Associates is working with Public Works and Applied Technologies to complete the Wastewater Sewer Plant Upgrades Project with completion projected for 2024. There was a discussion with WPS regarding ownership of the streetlights in the Village. Assessment is required to determine the cost effectiveness of owning our own lights and servicing them, with a meter fee, or continuing with the current system of WPS owned lights. Sidewalk work is under way.

Public Safety: Police and Fire Reports were informational. Motion by L Hinds/Patenaude to proceed with stop signs at 2<sup>nd</sup> and Main St and 2<sup>nd</sup> and Harley St. Motion voted and carried. There has been discussion regarding Fire Department MABAS cards and the cost to our department for mutual aid. Also, consideration with the area townships regarding response times and service to the towns. Discussions have ensued with the Village Attorney regarding the Spruce Fire Department Contract. L Hinds attended the Ambulance Service meeting and gave an informational update. Buildings of disrepair and weed notices/tall grass are being monitored and addressed on an individual basis.

Promotions Update: Rummage Sales are scheduled July 13, 14,15. Planning is underway for Thunder of Main, Friday, July 28. Promotions is working with the Wooden Shoe to plan, and Promotions will be handling the porta potties and tables and chairs.

Plan Commission: No report

Park and Recreation Update: The Committee has recommended to the Village Board for their approval Plan “April 2023, Conceptual Plan #1”. Motion by Patenaude/ L Hinds to adopt Plan-April 2023, Conceptual Plan #1. Motion voted and carried. An MOU was presented from OCEDC for assistance in the park donations with recommendation to have the Finance Committee review and make a recommendation.

Recycling Update: Nothing

Library Update: Nothing to report

Hall Remodel Update: Informational. Motion by T Hinds/Patenaude to cap the AARPA funds allocation at \$26,400 for building improvements to the Village Hall. Motion voted and carried. The remaining building improvements will come from the building improvement fund.

Concerns/Complaints: Complaints were received about loose dogs which were addressed by the Lena Police Dept. Concerns with standing water in the backyards of South Main St addresses with water pooling wince the Alley paving. No Village action was taken at this time.

Presentation of Bills: Motion by Patenaude/Heise to pay May bills as presented. Roll Call vote:: Borchert-aye, Linda hinds-aye, Terry Hinds-aye, LeFebre-aye, Patenaude-aye, Steve Marquardt-aye. Motion voted and carried.

Permits/Correspondence/Miscellaneous: Motion by L Hinds/Patenaude to approve Liquor License for Bavarian Inn, Wooden Shoe, McGuires, Lanes of Lena. Also, Verle Garrigan upon receipt of payment for the license. Motion voted and carried. Motion by LeFebre/L hinds to approve Operators permit for Dick Steiner, Lacey Rose, Jon Oberg, and Heather Wilson. Motion voted and carried.

Adjournment: Next meeting- June 19, 6:00pm

Motion by L Hinds/LeFebre to adjourn at 9:09pm. Motion voted and carried.

Respectfully submitted,

Jodi A. Marquardt  
Clerk/Treasurer