

**Village of Lena**  
**117 E. Main St., Lena, WI 54139**  
**Public Works Minutes**  
**Tuesday, May 10, 2022, 10:00 a.m.**

Meeting was called to order.

Roll call: Robert Borchert, Steve Marquardt, and Craig LeFebre

Also present: Larry Shallow, Shane Behnke, Terry Earley, Jodi Marquardt.

Approval of agenda: Motion made by S. Marquardt/ R. Borchert to approve the agenda. Motion voted and carried.

Approval of the minutes from April 12, 2022: Motion made by R. Borchert/S. Marquardt to approve the minutes from April 12, 2022, as presented. Motion voted and carried.

Public Comment: Nothing

Utility Report: Informational. Garbage Truck needs new tires. Terry Earley will get bids from Nadler and Pumps. Terry is working on cross connection inspection plan and pricing bids for short term outsourcing of commercial/industrial checks. Long Term Plan for all cross-connection inspections to be completed in house. There is a large hole in the Village Hall parking lot that needs to be filled with coal mix. Larry will measure build up in manholes and schedule a maintenance program. Streets department will assess efficient use of vehicles to allow most longevity in use. The new utility truck has been ordered.

2021 Audit Management Letter Regarding Water Loss: Water department will assess wells/meters to check accuracy, check calibration, and possible causes of loss.

Influent/Effluent Flows: Informational

Monthly Expenditures: Informational only.

Ayres Update: Craig not present. Departments reported on West Maple Street Project and Public Works Storage Building. Assessment is being done to determine efficiency of completing paving of alley, Second and Third Street as part of the West Maple Street Project.

Bobcat Quotes: Bid Deadline is May 16, 2022.

Sidewalk Repairs: Need to re-identify all properties with repairs required and send property owners a notice for plan to repair. Cost will be 75% to Property Owners and 25% to Village. Inspection of curb repair also required.

Spring Clean-Up: Planned for May 18 and 21. Dumpster ordered with same requirements as last year. Odds and ends and yard clean up. No construction items and furniture.

Plow Truck Inspection: Will be done in house

Items for Next Meeting: Yearly water loss plan update. Calibration of well meter, storm basin measurements, and sidewalk inspection report.

Next meeting date: Thursday, May 9, 2022 @ 10:00 a.m.

Adjournment: Motion by S. Marquardt/Borchert to adjourn at 11:30. Motion voted and carried.

Respectfully submitted,

Jodi A. Marquardt, Clerk/Treasurer