

**Agenda**  
**April 24, 2023, 4 p.m.**  
**Village of Lena Board of Review**  
**MUNICIPAL BUILDING BOARD ROOM, 117 E MAIN ST, LENA WI.**

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This is an open meeting of the Board of Review for the Village of Lena Board of Trustees. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting by posting and Village website. Copies of the complete agenda were available to inspection at the Village Hall Clerk/Treasurer's office and on the Village website: [www.villageoflena.net](http://www.villageoflena.net).

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Previous Minutes
- V. Chairman Designation
- VI. Vice-Chairman Designation
- VII. Verify training requirements
- VIII. Verify Confidentiality Ordinance 17-1 E
- IX. Review new laws
- X. Review Policy regarding the procedure for sworn telephone testimony & sworn written testament.
- XI. Receipt of assessment roll from Assessor
- XII. Receive assessment roll & sworn statement from the clerk
- XIII. Review assessment roll.
  - A. Changes from prior year
  - B. Review personal property
  - C. Advise Assessor of new changes
  - D. Allow taxpayers to examine assessment data
- XIV. Review Taxpayers Notices of Intent to File Objections
- XV. Proceed to hearing objections.
- XVI. Consider/act on scheduling additional Board of Review dates
- XVII. Adjourn

Jodi A. Marquardt

*Any person with a disability as defined by the Americans with Disabilities Act and needs a special accommodation while attending this meeting, should contact the Village Clerk at 117 E Main St or phone 920-829-5226 during regular business hours at least 24 hours prior to the meeting so reasonable arrangements can be made.*

*It is possible that members of, and possibly a quorum of members of other governmental bodies of the Village of Lena who are not members of the above committee, commission or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, other than the committee, commission or board identified in the caption of this notice.*