

**Village of Lena**  
**117 E. Main St., Lena, WI 54139**  
**Public Works Minutes**  
**Tuesday, April 11, 2023, 10:30 a.m.**

Meeting was called to order.

Roll call: Robert Borchert, Steve Marquardt

Excused: Craig LeFebre

Also present: Larry Shallow, Terry Earley, Terry Hinds, Doug Gries-Ferguson, Craig Schuh-Ayres Associates, Jodi Marquardt

Approval of agenda: Motion made by Borchert/S Marquardt to approve the agenda with moving agenda items as needed. Motion voted and carried.

Approval of the minutes from March 14, 2023: Motion made by S. Marquardt/Borchert to approve the minutes from March 14, 2023, as presented. Motion voted and carried.

Public Comment/Complaints: No one present

Ayres Associates Update: Craig Schuh provided an update wastewater treatment plant improvements project. A kickoff meeting was held with conversation on changing from 208v to 480v electrical service. This request was accepted by Bob Hennes, WDNR. The addition of a generator will be required with this change. A quote will be required prior to proceeding with the upgrades, with WPS involvement in the upgrade planning. Updates to the design plan will come to the Clerk in email form from Ayres. Maple Street project is complete. Sewer lateral assessment concerns are being addressed with 610 W Maple responsible for the changes due to ordinance and 401 W Maples concerns under review with the contractors.

Water Meter Discussion: Doug Gries from Ferguson present to discuss meter reading and current meters. All meters need to standardize in thousandths. Currently decimal readings vary. Gries reported that he will program all Neptune meters to read consistently. Drive by/auto meter reading was discussed with a cost of ~\$125 meter to upgrade to this service. A meter inventory needs to be updated and checked for accuracy. Ferguson will review our inventory listing to determine brands of all meters.

Utility Report: March 2023 Report was informational.

Leaf Sucker- Borchert will talk to Revolution to assist in engineering a new box with a price quote.

Meters- 115 E Maple St is concerned about their high usage and requested it be checked.

Televising- The sewer lines at Pelkey and at 3<sup>rd</sup> St require cleaning/grinding due to blockages.

DNR Sampling- Scheduled to be completed within the next few weeks.

Discussion on WPS Lighting within the Village with further review needed for a replacement schedule.

Influent/Effluent Flows: Informational.

Monthly Expenditures: Informational only.

Sidewalk Repair Plan: Sink hole at 129 W Main St needs to be addressed. The street will need to be opened with permit request from Oconto County. Project is scheduled for early spring. Letter to property owners was reviewed and will be sent.

Ice Rink Clean-Up: To be completed soon.

Next Meeting Items/Date: Items: WPS Streetlighting, Larry-Pricing for sewer drains, sidewalk drains. Next meeting, Tuesday, May 9, 2023 @ 10:30am.

Adjournment: Motion by LeFebre/S Marquardt to adjourn at 11:10am. Motion voted and carried.

Respectfully submitted,  
Jodi A. Marquardt, Clerk/Treasurer