**Village of Lena**

**117 E. Main St., Lena, WI 54139**

**Village Board Minutes**

**December 19, 2022, 6:30 p.m.**

Meeting called to order.

Roll call: Terry Hinds, Robert Borchert, Nick Heise, and Steve Marquardt, Craig LeFebre, Linda Hinds

Excused: Judy Patenaude

Also present: Jodi Marquardt,

Pledge of Allegiance recited.

Approval of the agenda: Motion made by L Hinds/LeFebre to approve agenda. Motion voted and carried.

Approval of the minutes from November 21, 2022, Village Board Minutes and Budget Hearing: Motion by L Hinds/Borchert to approve meeting minutes from the October 17 and 19, 2022. Motion voted and carried.

Open Forum: No one present

Finance: Monthly Financial Report-Informational.

Clerk’s Bank and Investment Report-Informational.

Clerk’s Comp Time/Overtime Report-Informational.

Motion by T Hinds/LeFebre to adopt Resolution 2022-09, Annual Carryover of Funds. Roll Call Vote- Borchert-Aye, L Hinds-Aye, T Hinds-Aye, Heise-Aye, LeFebre-Aye, S Marquardt-Aye. Motion voted and carried.

Property Tax levy- Informational

Public Works: Utility Report- Informational.

2022 Utility pick-up truck is here and in use.

Final Payment was made for West Maple St Project, Pay Order #7, in the amount of $27,233.65 with email Roll Call vote on 12/06/2022 to ensure payment and receipt within the 2022 FY. Results of vote were: Marquardt-Aye, T Hinds- Aye, L Hinds-Aye, Patenaude-Aye, Borchert-Aye, LeFebre-Aye, Heise-Nay. Motion Carried and Approved.

Motion by T Hinds/LeFebre approve Ayres Associates Certificate of Substantial Completion for the W Maple St Project. Roll Call Vote: Borchert-Aye/L Hinds-Aye/T Hinds-Aye/Heise-aye/S Marquardt-Aye. LeFebre-Aye. Motion Carried.

PJ Kortens Contract-Motion by Marquardt/Borchert to approve PJ Kortens, identifying the new start and end date to reflect the calendar year. Motion voted and carried.

Public Safety: Police Report-Informational.

Fire Report-Informational

Fire Department Contract-. The Town of Stiles Contract signed and returned, Town of Lena approved at their last Board meeting. Motion by Heise/Heise to sign the Lena FD contract with the Village of Lena. Motion voted and carried.

Inspectors Report Informational.

Building Inspector Report-Informational

Promotions: Village of Lights on Dec 3 was successful with recommendations notes for next year. There was a great response to the Elf on the Shelf. There was also a Christmas light contest held throughout the Village with many homeowners participating. Next event is the Ice-Skating Party.

Plan Commission: Informational Report. Continuing to work with a multifamily developer with hope to proceed in 2023 and take occupancy in 2024. The expansion would include a multimillion-dollar project within the village with market rate apartments. OCEDC and the developer have completed housing studies to determine the need for such project.

Formation of Sub Committee was voted on in the Plan Commission meeting to address the financial and planning needs of 4 areas, ballpark, ice rink fire dept park, and the museum.

Ordinances are near finalizing with an estimate from Bay Lake Regional Planning estimating an additional $4500 to complete with a March completion goal.

Recycling: Informational Update

Library: No report.

Museum: No report

 Election Inspectors/Workers Nomination: Addition of Amy Marquardt to the list of the Election workers to allow for coverage in emergency situations. Motion by L Hinds/Borchert to accept the nomination of the election workers through 2023. Motion voted and carried.

Concerns/Complaints: Ice on Bavarian sidewalk- addressed.

Presentation of Bills: Motion by L. Hinds/Heise to pay bills including FD training payroll, Village Trustee payroll and Dorner for $27,233.65 as presented, Roll Call vote: R. Borchert-aye, T. Hinds-aye, L. Hinds-aye, N. Heise-aye, LeFebre-Aye, S. Marquardt-aye. Motion voted and carried.

Permits/Correspondence/Miscellaneous: WUMPA requested May 13 Gathering Permit with Motion by S Marquardt/Borchert to table the discussion. Motion voted and carried. No other permit requests.

Announcements and General Information: There is an interested party looking to open a car dealership in the Village.

Hall remodel-Planning has begun with planning and pricing for tables and chairs

Adjournment: Next meeting, January 16, 2023, 6:30pm. Motion by L Hinds/Heise at 8:38 pm to adjourn. Motion voted and carried.

Respectfully submitted,

Jodi A. Marquardt

Clerk/Treasurer