**Village of Lena**

**117 E. Main St., Lena, WI 54139**

**Village Board Minutes**

**November 21, 2022, 6:30 p.m.**

Meeting called to order.

Roll call: Terry Hinds, Judy Patenaude, Robert Borchert, Nick Heise, and Steve Marquardt, Craig LeFebre, Linda Hinds

Also present: Jodi Marquardt,

Pledge of Allegiance recited.

Approval of the agenda: Motion made by L Hinds/Patenaude to approve agenda. Motion voted and carried.

Approval of the minutes from October 17 and 19, 2022, Village Board Minutes: Motion by L Hinds/Patenaude to approve meeting minutes from the October 17 and 19, 2022. Motion voted and carried.

Open Forum: No one present

Finance: Monthly Financial Report-Informational.

Clerk’s Bank and Investment Report-Informational.

Clerk’s Comp Time/Overtime Report-Informational.

Motion by T Hinds/ Heise to adopt Resolution 2022-08, 2023 Tax Levy. Roll Call Vote- Borchert-Aye, Patenaude-Aye, L Hinds-Aye, T Hinds-Aye, Heise-Aye, LeFebre-Aye, S Marquardt-Aye. Motion voted and carried.

Motion to by T Hinds/Patenaude to adopt Resolution 2022-07, The Village of Lena 2023-2027 Capital Improvement Plan. Roll Call Vote- Borchert-Aye, Patenaude-Aye, L Hinds-Aye, T Hinds-Aye, Heise-Aye, LeFebre-Aye, S Marquardt-Aye. Motion voted and carried.

Charlene Meier Retirement. Last day 11/18/2022. Paid in full for hours worked. Discussion on hours and plan for further assistance going forward. Motion by L Hinds/Patenaude to enter into an agreement with Charlene Meier to offer accounting assistance at a rate of $30/hr, not to exceed $600. Motion voted and carried.

Public Works: Utility Report- Informational.

A letter was sent to Saputo regarding high ammonia levels in sewer waste. Saputo responded and requested more information from the Public Works Department. New utility equipment works well with winter street care. Public Works continues to work on the discrepancies in water gallons pumped and treated. Waiting for Dorner to report on the final completion of the Maple Street Project.

Motion by Borchert/Patenaude to approve Payment #6, and Change Order #3 to Dorner, Inc in amount of $336,356.04 for West Maple Street Project. Roll Call Vote: Borchert-Aye/Patenaude-Aye/L Hinds-Aye/T Hinds-Aye/Heise-aye/S Marquardt-Aye. LeFebre-Aye. Motion Carried.

Public Safety: Police Report-Informational.

Fire Report-Informational

Fire Department Contract-Informational with no action required. Town of Stiles Contract signed and returned, Town of Lena meeting this week.

1983 Fire Engine sold on Wisconsin Surplus. Motion by L Hinds/Patenaude to accept the sale of the 1983 Fire Engine in the amount of $4050. Motion voted and carried.

Oconto Falls Ambulance Board-Informational with direction toward Board assignment on the ambulance board from Village of Lena.

Building Inspector Report-Informational

Promotions: Village of Lights planned for Dec 3 for the community. New this year is a tree lighting ceremony at the Village Hall and a 5k Run. The Promotions budget will be paying for the ice rink liner in the amount of $674.

Plan Commission: Informational Report. Continuing to work on conceptual plan for the baseball diamond. The formation of a Parks and Recreations Committee as a standing committee was discussed with Ordinance required to proceed, with Village Board agreeing to proceed with formation. Ordinances under review with a travel trailer/RV ordinance recommended per Lena PD.

Recycling: No concerns

Library: Informational report. Rachel Pascoe, Library director resigned. An ad has been placed to hire a replacement. A building committee was formed to work with the planning for potential donated funds for a library expansion.

Museum: In March 1971, Village purchased the Museum building.

Presentation of Bills: Motion by L. Hinds/Patenaude to pay bills as presented, Roll Call vote: R. Borchert-aye, J. Patenaude-aye, T. Hinds-aye, L. Hinds-aye, N. Heise-aye, LeFebre-Aye, S. Marquardt-aye. Motion voted and carried.

Permits/Correspondence/Miscellaneous: Motion by LeFebre/Heise for approval of operational permit for Alexandrea Sporrer, Amy Furlong, Felicia Hurtado. Motion voted and carried. No gathering or building permits. General- Motion by L Hinds/Patenaude to donate $100 toward Schuh family loss memorial fund. Motion voted and carried.

Adjournment: Next meeting, December 19, 2022, 6:30pm. Motion by L Hinds/Patenaude at 8:27pm to adjourn. Motion voted and carried.

Respectfully submitted,

Jodi A. Marquardt

Clerk/Treasurer