

Village of Lena
117 E. Main St., Lena, WI 54139
Finance/Personnel & Wage Committee Minutes
July 11, 2022, 8:30 a.m.

Meeting called to order.

Roll call: Robert Borchert, Terry Hinds and Steve Marquardt

Also present: Char Meier, Jim Herald

Approval of Agenda: Motion made by S. Marquardt/Borchert to approve the agenda, with readjusting the agenda as necessary. Motion voted and carried.

Approval of Minutes from June 9, 2022, Meeting: Motion by S. Marquardt/Borchert to approve the meeting minutes from the June 9, 2022, meeting. Motion voted and carried.

Police Department Part Time Officer Wage Structure: Motion by Borchert/S. Marquardt to approve recommendation from Public Safety Committee as follows \$15/hr during training, \$16/hr after 3 months, and \$17/hr following 1 year anniversary with recommendation to Village Board. Motion voted and carried.

Monthly Financials: Monthly financial statements, clerks monthly cash investments report not available.

Budget Transfers: Motion by Marquardt/Hinds to transfer \$20,000 from CD equipment account to the general cash account for purchase of Bobcat. Motion voted and carried.

Maple Street Project: Informational only.

DNR CWFL/SDWL Update: SDWL submitted to DNR and SWFL will be submitted within the next few weeks.

Disciplinary Action for Employees: Policy is in place and in the Employee Handbook, pages 13/14.

Ordinance 17.4 Meetings and Public Notice: Suggested changes to current ordinance to post agendas no later than 3 business days in advance of regular meetings per 19.98 of Wis. Stats, specifically at the Lena Village Hall, Lena Post Office, and the Village of Lena Website. Motion by S. Marquardt/T. Hinds to present to Village Board to change Ordinance 17.4 Meeting and Public Notice. Motion voted and carried.

Update of Clerks Retirement Date: Update given with projected end date for mid-October to use remainder of benefit time.

Clerks Review: Motion by T. Hinds/ S. Marquardt to enter closed session pursuant to Wis. Stat 19.85(1)(c) for "considering employment, promotion and compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." Roll call vote-S Marquardt-Aye, Borchert-Aye, Hinds-Aye. Motion carried at 9:31am. Motion to reconvene to open session at 9:45 am by Hinds/Borchert. Motion carried. Motion by Hinds/Borchert to recommend to Village Board a \$.50 raise after 6 moth review for Clerk/Treasurer. Motion voted and carried.

Internet Extender: Clerk to work with Wayne Sleeter from Oconto County on determining the appropriate WiFi extender for the Village Hall.

Fire Department Charge for Water Filling: The fire department does not provide this service at this time.

Next Meeting Date and Time: Next meeting is scheduled for Wednesday, August 10, 2022, at 8:30 a.m.

Adjournment: Motion by S. Marquardt/Borchert to adjourn. Motion voted and carried.

Respectfully submitted,
Jodi A. Marquardt, Clerk/Treasurer