

AGENDA
TUESDAY DECEMBER 7, 2021, 8:00AM
FINANCE/PERSONNEL & WAGE COMMITTEE OF THE VILLAGE OF LENA BOARD
Lena Municipal Building
117 E. Main Street, Lena WI. 54139 www.villageoflena.net

This is an open meeting of a Standing Committee of the Village of Lena Board of Trustees. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting by posting and on the Village website. Copies of the complete agenda were available for inspection at the Village Hall Clerk/Treasurer's office.

1. Roll Call
2. Agenda:
 - A. Change of Sequence
 - B. Removal of Items
 - C. Approval of Agenda
3. Approval of Minutes of Previous Meeting November 9, 2021
4. The Committee may consider a motion to convene into closed session pursuant to Wis. Stat. 19.85(1)(c) for "considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." To wit: review applications received for the position of village clerk/treasurer.
5. The Committee will reconvene in open session and take action, if any, on matters discussed in closed session.
6. Determine interviews, testing and hiring process for clerk/treasurer position and a set of questions for interviews.
7. Review Employee Handbook (r.06/17/19), sections Introduction thru Mileage, with possible recommendations to village board of any possible revisions to Employee Handbook.
8. Financials:
 - A. Clerk's Monthly Cash/Investments Report-informational only.
 - B. Budget adjustments/transfers-Review/Approve
 - i. Transfer from Sewer utility cash to Sewer utility LGIP Debt Service account to cover eoy debt service fund balance per auditor requirement. (Finance committee action)
 - C. Mill Rate Worksheet – information only
9. Village P&L/Workers Comp insurance 2022 premiums and coverage (if available) and possible recommendation to village board.
10. Resolution 2021-04 Annual Carry-Over of Funds – review and forward to Village Board meeting of 12/20/2021.
11. Update on Current Grants, Grant Applications, Projects.
12. Next meeting Items, Date & Time
13. Adjournment

Any person with a disability as defined by the Americans with Disabilities Act and needs a special accommodation while attending this meeting, should contact the Village Clerk at 117 E Main St or phone 920-829-5226 during regular business hours at least 24 hours prior to the meeting so reasonable arrangements can be made. It is possible that members of, and possibly a quorum of members of other governmental bodies of the Village of Lena who are not members of the above committee, commission or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, other than the committee, commission or board identified in the caption of this notice.

Charlene Meier Clerk/Treasurer

Posted 12/02/2021