

**AGENDA**  
**MONDAY JULY 11, 2022, 8:30AM**  
**FINANCE/PERSONNEL & WAGE COMMITTEE OF THE VILLAGE OF LENA BOARD**  
**Lena Municipal Building**  
**117 E. Main Street, Lena WI. 54139 [www.villageoflena.net](http://www.villageoflena.net)**

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This is an open meeting of a Standing Committee of the Village of Lena Board of Trustees. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting by posting and on the Village website. Copies of the complete agenda were available for inspection at the Village Hall Clerk/Treasurer's office.

1. Roll Call
2. Agenda -Change in sequence/Removal of items/Approval of Agenda
3. Approval of Minutes of Previous Meeting June 9, 2022
4. Financials:
  - A. Monthly Financial Statements for June 2022 - electronic copy (if available) – information
  - B. Clerk's Monthly Cash/Investments Report-information.
  - C. Transfers/Budget Adjustments (if any)
    - i. Transfer from CD Equipment a/c to Cash a/c for bobcat purchase.
5. Maple Street Project and Financing – (Attachment)
  - A. Update on State Trust Fund Loan – funds used to date (information)
  - B. Update on PNB Interim Financing - funds drawn to date (information)
  - C. Update on DNR SDWLP & CWFLP Applications – Ayres (information)
6. Employee Handbook: (Attachments)
  - A. Recommendation from Public Safety to change wording in Employee Handbook for Part-time officers
  - B. Recommendation from Public Safety to change part time deputy wage structure
  - C. Review Employment Termination section per Public Safety request for village-wide procedure for handling employee disciplinary issues.
7. Ordinance 17-4 Meetings and public notice – suggested revision. (Attachment)
8. Update on clerk's retirement date
9. The Committee may consider a motion to convene into closed session pursuant to Wis. Stat. 19.85(1)(c) for "considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." To wit: 6 month review for clerk-treasurer.
10. The Committee will reconvene in open session and take action, if any, on matters discussed in closed session.
11. Miscellaneous/General Information/Correspondence (no action to be taken).
  - A. Update on clerk/treasurer-related upcoming and/or recent training sessions/conferences/seminars – if any.
    - i. LWM Zoom webinar 07/27 Basics of Budgeting Workshop (Attachment)
12. Next Meeting/Date & time
  - A. 2023 Budget Process
13. Adjournment

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*Any person with a disability as defined by the Americans with Disabilities Act and needs a special accommodation while attending this meeting, should contact the Village Clerk at 117 E Main St or phone 920-829-5226 during regular business hours at least 24 hours prior to the meeting so reasonable arrangements can be made.*

*It is possible that members of, and a quorum of members of other governmental bodies of the Village of Lena who are not members of the above committee, commission or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, other than the committee, commission or board identified in the caption of this notice.*

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