

**Village of Lena**  
**117 E. Main St., Lena, WI 54139**  
**Village Board Minutes**  
**November 15, 2021, 6:30 p.m.**

Meeting called to order at 6:36 p.m.

Roll call: Terry Hinds, Linda Hinds, Pauline Borchert, Robert Borchert, and Steve Marquardt.

Also present: Judy Patenaude and Charlene Meier.

Absent: Nick Heise & Craig LeFebre.

Pledge of Allegiance was recited.

Approval of the agenda: Motion made by L. Hinds/P. Borchert to approve the agenda. Motion voted and carried.

Approval of the minutes from October 18, 2021: L. Hinds/P. Borchert made a motion to approve the minutes from October 18, 2021. Motion voted and carried.

Open Forum: None.

Finance: T. Hinds read his synopsis which was informational only. Monthly Bank balances from the Clerk were informational as well as the comp report. 2022 Budget – Resolution 2021-02 Motion made by T. Hinds/R. Borchert to approve Resolution 2021-02 for the 2022 Budget. Roll call vote: T. Hinds aye; L. Hinds aye; P. Borchert aye; R. Borchert aye; S. Marquardt aye. Motion voted and carried. Capital Improvement Plan Resolution 2021-03 – Motion by T. Hinds/R. Borchert to approve Resolution 2021-03 CIP 2022-2026. Roll call vote: T. Hinds aye; L. Hinds aye; P. Borchert aye; R. Borchert aye; S. Marquardt aye. Motion voted and carried. Oconto Falls Ambulance Agreement for Services – Motion by P. Borchert/L. Hinds to accept the Oconto Falls Agreement for services for a 5-year term commencing 2022-2026. Motion voted and carried. Letter of resignation received from Charlene Meier, Clerk/Treasurer. T. Hinds/R. Borchert to accept the resignation of Charlene Meier. Motion voted and carried. Motion by P. Borchert/L. Hinds to advertise the vacancy with applications due on Friday December 3<sup>rd</sup>. Motion voted and carried. Motion by P. Borchert/S. Marquardt to appoint the Finance Committee be charged with all the background work they deem necessary. Motion voted and carried. Clerk (Charlene Meier) asked to have her vacation/sick time payout in regular payrolls. Motion by S. Marquardt/L. Hinds to allow the Village clerk/treasurer to utilize her sick time to extend her last day of work. Motion voted and carried. New Wall Street investment was informational.

Plan Commission: Ordinance book zoning chapter is a work in process. Motion by P. Borchert/L. Hinds to accept the re-zone for Walter & Darlene Kosmal Parcel #146-05271151. Motion voted and carried.

Public Works: October utility report was informational. L. Hinds reported lift truck is not working. S. Marquardt suggested Cory Marquardt can help. Still waiting for the final design/prints on the cold storage building. Ayres Contract – Motion by P. Borchert/L. Hinds to accept the contract from Ayres for the W. Maple Street project not to exceed \$7000. Motion voted and carried. Lena Plaza Apts. #000-5079-00 adjustment – Motion by P. Borchert/L. Hinds to reduce the sewer volume to a yearly average on the June 2021 bill, one time only. Motion voted and carried.

Skating Rink: Discussion followed. Liability coverage needs checking.

Public Safety: Monthly police report was informational. P. Borchert reported on the damage to the museum after a vehicle hit it. Synopsis was informational. Fire Department Chief recommendation – Motion made by P. Borchert/L. Hinds to appoint James Garrigan in his present position as Assistant Chief and Tyler Marquardt as 2<sup>nd</sup> Assistant Chief. Motion voted and carried. S. Marquardt abstained from the vote. Fire Chief job description was informational. Roof repairs completed. Thermo Imaging camera ordered. Building Condemnation Procedure & Status – Discussion followed. No action taken. Quarterly building inspector report was informational. Addendum to the Fire Department Contract – tabled till February 2022. Ordinance 78-14 Residency requirements – Motion by P. Borchert/L. Hinds to accept the changes as indicated to 78-14 in its entirety. Motion voted and carried. Ordinance 40-13 tabled. Old Siren/Tower Disposal- Motion by P. Borchert/L. Hinds to advertise for bids for the removal of the tower/siren and the concrete pad and to have proof of insurance. Motion voted and carried.

Promotions: L. Hinds stated decorating will begin next week and Elf on the Shelf is still on.

Recycling: Nothing to report.

Centennial Update: A finalization meeting is set for Wednesday at 6 p.m.

Librarian Resignation was informational.

Complaints/Concerns: None.

Presentation of Bills: Motion by L. Hinds/ to pay the monthly bills in the amount of \$50,025.26 and to include the final monthly payroll. Roll call vote: T. Hinds aye; L. Hinds aye; P. Borchert aye; R. Borchert aye; S. Marquardt aye. Motion voted and carried.

Permits/Correspondence/Miscellaneous: Motion made by L. Hinds/P. Borchert to get flowers for the Roberta Wagner funeral. Motion voted and carried. Motion by L. Hinds/R. Borchert to approve the following operator's permits: Alicia Nompoggi, Joy Wilson, Kayla Del Marcelle. Building permit from Saputo USA. and Maple Valley Insurance.

Announcements/General Information/Next meeting date: Monday December 20, 2021.

Adjournment: Motion by L. Hinds/R. Borchert to adjourn. Motion voted and carried.

Respectfully submitted,

Charlene J. Meier  
Clerk/Treasurer