**Village of Lena**

**117 E. Main St., Lena, WI 54139**

**Public Works Minutes**

**September 14, 2021, 10:30 a.m.**

Meeting was called to order by Chair Linda Hinds.

Roll call: Robert Borchert, Steve Marquardt (by phone conference) and Linda Hinds.

Also present: Larry Shallow, Terry Earley, Craig Schuh and Charlene Meier.

Approval of agenda: Motion was made by Borchert/L. Hinds to approve the agenda. Motion was voted and carried.

Approval of the minutes from August 3, 2021: Motion was made by L. Hinds/Borchert to approve the minutes from August 3, 2021, as presented. Motion was voted and carried.

Public Comment: None.

Reported Complaints/Concerns Regarding Streets, Utility, if any: None to report.

Utility Report: Informational for the committee. A complaint about the horse manure on Main Street after the Dairyfest parade that was not cleaned up. Larry Shallow reported he had high ammonia at the sewer plant after dumping from campers at Dirt City. Toxicity testing has been completed at the sewer plant.

Influent/Effluent Flows YTD 2021: Flows were reviewed.

Monthly Expenditures for Public Works, Water & Sewer: Reports were informational.

Ayres: C. Schuh reported on the public hearing that was held August 16th regarding the upgrades. No one from the public was present. Maple Street project – A list of costs estimates were reviewed for 2022. ITA/PERF will be due end of October for the Maple Street/Sewer plant upgrades. Craig Schuh will check on pricing for coating the cover as opposed to replacing. Motion was made by Marquardt/L. Hinds to recommend to the Village Board for approval the contract from Ayres in the amount of $18,750 for the specs/drawings for Public Works Cold Storage. Motion was voted and carried.

Additional Street Pole behind the former bank Building Request South W. Railroad St.: Discussion followed. A question was raised on the exact location wanted and a taller pole is needed. Cost estimates are needed for a taller pole and LED light.

Sidewalk Repairs: These will be scheduled for 2022. A notice will need to be sent to homeowners who have sidewalks that need repair and costs.

Ordinance Review Water: Tabled.

2022 Water & Sewer Budget Review – 2022 Wage Recommendations: Motion was made by L. Hinds/R. Borchert to recommend for the full time Public Works employees a 5% increase for 2022. Motion was voted and carried. Sewer testing fees and water chemicals will be having an increase in cost for 2022.

Miscellaneous/Informational Items Only: Linda Hinds congratulated Larry Shallow for 37 years of dedication and service to the Village of Lena.

Items for next meeting/date/time: Tuesday October 12, 2021, at 10:30 a.m. Sidewalk plan and additional light pole costs.

Adjournment: Motion was made by L. Hinds/Robert Borchert to adjourn. Motion was voted and carried at 11:35 a.m.

Respectfully submitted,

Charlene J. Meier

Clerk/Treasurer