

Village of Lena
117 E. Main St., Lena, WI 54139
Finance/Personnel & Wage Committee Minutes
April 13, 2021 8 a.m.

Meeting was called to order at 8:05 a.m.

Roll call: Steve Marquardt, Nick Heise and Terry Hinds.

Also present: Charlene Meier.

Approval of Agenda: Motion was made by Marquardt/Heise to approve the agenda as presented. Motion was voted and carried.

Approval of the minutes from March 9, 2021: Motion was made by Marquardt/Heise to approve the minutes from March 9, 2021. Motion was voted and carried.

Open Forum: None.

Financials: Quarterly financials were informational. Clerk's monthly cash/investment report was given to the Committee to review. There were no budget transfers at this time.

Update on Grants and Grant Applications: Clerk stated that the Fire Department is working on updating the requirement for the new tender. The WEDC Grant for the Wooden Shoe has been completed. Hinds presented information on the American Rescue Act and an estimated \$53,280 for the Village. These monies could be used for water/sewer improvements.

Update on Projects & CIP Status/Costs Funding: BLRPC Code of Ordinances is continually being worked on. Heise & Village Clerk met with BLRPC representatives for the Tech grant. Discussion followed on upcoming Public Works projects. Clerk reported on the LED lighting upgrades and the problems with Viking Electric.

Grant Management Policy & Procedures #10: Discussion followed regarding the grant management policy which is required by the auditors. Motion was made by Marquardt/Hinds to recommend to the Village Board for approval with the following changes: III. Policy A: add vice president in absence of the president as authorized designee to be added.

Miscellaneous/General Information/Correspondence: Kerber Rose draft audit reports were given. Time is needed to review. Chapter 103 Village Board was given to the committee to review for the next Finance meeting. Internet speed needs to be checked at the water treatment building to operate the GIS system.

Next Meeting Date: May 11, 2021 9 a.m.

Adjournment: Motion was made by Marquardt/Heise to adjourn. Motion was voted and carried at 9 a.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer