

**Village of Lena**  
**117 E. Main St., Lena, WI 54139**  
**Village Board Minutes**  
**May 24, 2021, 6:30 p.m.**

Vice-President Terry Hinds called the meeting to order.

Pledge of Allegiance was recited.

Roll call: Nick Heise, Craig LeFebre, Pauline Borchert, Robert Borchert, Steve Marquardt (by phone conference) and Terry Hinds.

Also present: Roberta Wagner, Marsha Kramer, Jessica Peterson Jeremy (Buck) Borchert, Savannah Thomson and Charlene Meier.

Absent: Linda Hinds.

Approval of the agenda: Motion was made by B. Borchert/Heise to approve the agenda and allow the Vice President to rearrange as needed. Motion was voted and carried.

Approval of the minutes from April 19, 2021, Organizational Meeting and April 19, 2021, Village Board Meeting: Motion was made by P. Borchert/Heise to approve the minutes of April 19, 2021, Organizational Meeting and Village Board meeting. Motion was voted and carried.

Open Forum: Roberta Wagner and Marsha Kramer, representing the Lena Museum asked for help with the \$10,000 donation they received. This item was referred to the Finance Committee.

Zoning Change Request: Village Board review the re-zone request for the following parcels: #146-053415611C 180 W. Railroad Street and #146033401211K 201 W. Main Street by owner Properties on Main LLC. Motion was made by Heise/LeFebre to approve the zoning request change from commercial to industrial for 201 W. Main Street. Roll call vote: Heise aye; LeFebre aye; P. Borchert abstain; B. Borchert abstain; Marquardt aye; T. Hinds aye. Motion was voted and carried. Motion was made by Heise/LeFebre to approve the other zoning request change for 180 W. Railroad Street from commercial to industrial. Roll call vote: Heise aye; LeFebre aye; P. Borchert abstain; B. Borchert abstain; Marquardt aye; T. Hinds aye. Motion was voted and carried.

Lena Youth Sports Possible Donation: Jessica Peterson and Savannah Thomson presented a request for a donation from the Village of Lena for the youth sports program. This program is for grades K-8. This item was referred to the Finance Committee. A written request was suggested for the Finance Committee to review.

Finance/Personnel: The May Finance report was given to the Village Board. Monthly bank information for April 2021 was informational.

Plan Commission: Heise reported that the zoning ordinance is still in process. The BLRPC Tech grant was almost completed.

Public Works: Utility report for April 2021 was informational. Board members were informed about another leak on S. Rosera Street. Public Works grant application with USDA is in process.

Public Safety: Police monthly report was informational. Building Inspector Contract Recommendation: Motion was made by P. Borchert/LeFebre to recommend Tom Smith Inspections LLC as the Village's building inspector beginning July 1, 2021, and the current rate. Lengthy discussion followed. Motion was voted and carried. A contract will be drawn up for signatures.

Ordinance #40 Departments: Motion was made by P. Borchert/Heise to approve the revised changes to Ordinance #40 Departments. Roll call vote: Heise aye; LeFebre aye; P. Borchert abstain; B. Borchert abstain; Marquardt aye; T. Hinds aye. Motion was voted and carried

Ordinance #128 Bicycles: Motion was made by P. Borchert/Heise to accept the changes presented in Ordinance #128 Bicycles. Roll call vote: Heise aye; LeFebre aye; P. Borchert abstain; B. Borchert abstain; Marquardt aye; T. Hinds aye. Motion was voted and carried

Fire Department Fund raising account quarterly report was informational. Approve/Decline Fire Tender Bids: C. LeFebre presented the bids for the new fire tender as follows: Truck City of Wisconsin \$101,700 (Chassis only); Marion Body Works, Inc. \$190,121 (Tanker body) and \$97,300 (chassis); Packer City International Trucks \$168,997 (chassis only) and Custom Fab & Body \$95,075 (chassis) and \$168,997 body. Motion was made by P. Borchert/LeFebre to accept the tender bid from Custom Fab & Body for a total of \$264,072. Roll call vote: Heise aye; LeFebre aye; P. Borchert abstain; B. Borchert abstain; Marquardt aye; T. Hinds aye. Motion was voted and carried. Clerk informed the Board that the possibility of a grant for a new fire station was not available due to the high LMI (low/moderate income) for the village per Bay Lake Regional Plan Commission. Weed notices were published in the newspapers and letters were sent to property owners who do not live in the Village limits. Discussion followed regarding spraying the Main Street sidewalks. Motion was made by Marquardt/P. Borchert to direct the public works workers to maintain the Village's streets and sidewalks to the building line where there is concrete and to follow up with owners in violation. Motion was voted and carried.

P. Borchert talked about a movie night on June 25<sup>th</sup>. Bring your own snacks.

Promotions: Next promotions meeting is scheduled for Thursday June 3, 2021, at 6:30.

Recycling Update: T. Hinds gave a report from the annual meeting.

Village Board Room/Conference Room Update: T. Hinds led the discussion on "Special committee" verses "subcommittee". Motion was made by T. Hinds/Marquardt to create a "Special Committee" to handle the Board Room/Conference Room updates and to have Wayne Sleeter from Oconto Co. Technology to attend the next special meeting. Motion was voted and carried.

Museum Insurance for Personnel Property: Discussion followed. It was determined that this item will be referred to the Finance Committee.

Oconto County Economic Development Update: This item was informational only.

Village Complaints/Concerns: None were presented.

Village of Lena Centennial participation Discussion: A lengthy discussion was held. Motion was made by LeFebre/B. Borchert to authorize the Village Clerk/Treasurer to be able to assist with the Centennial group. Motion was voted and carried. T. Hinds asked for a detail accounting of the time spent.

Presentation of Bills: Motion was made to pay the monthly bills in the amount of \$83,315.45 by LeFebre/Heise. Roll call vote: Heise aye; LeFebre aye; P. Borchert aye; B. Borchert aye; Marquardt aye; and T. Hinds aye. Motion was voted and carried.

Permits/Correspondence/Miscellaneous: Motion was made by Marquardt/B. Borchert to table the Liquor licenses until the June meeting. Motion was voted and carried. Motion was made by LeFebre/Heise to approve the following operator's licenses: Beth Ann Gannigan, Jordan Kiesling, Timothy Brandt, Danna Jo Kiesling, Anthony C. Thompson, Emily R. Flint, Aarin Griese, Hallie Mongiat, Marc Monfort, Brittany Markham, Noel Ogden, William Kosmal, Judy M. Staudenmaier, Kathleen Bader, Lisa Ulsh, Alexis M. SanRoman, Janice Peterson, Jamie Williams, Diana Jones, Ella Hansel, Deanna Patnode, Julile Marquardt and Mike Janik. Motion was voted and carried.

Motion was made by P. Borchert/LeFebre to approve the gathering permit for the Lena Snow Drifters and the fence permit for Properties on Main 180 W. Railroad Street. Motion was voted and carried.

Spring cleanup is scheduled for Wednesday June 16<sup>th</sup> and Saturday June 19<sup>th</sup> with regular recycling hours. Volunteers are Nick Heise, Steve Marquardt, Linda and Terry Hinds and Bob Borchert.

The following meetings have been scheduled: Promotions June 3 @ 6:30 p.m.; Public Safety June 7 @ 6 p.m.; Finance June 8 @ 9 a.m.; Public Works June 8 @ 10:30 a.m.; Special Meeting June 14 @ 8 a.m.; Village Board June 21 6:30 p.m. Clerk informed the Village Board of the office being closed Friday May 28<sup>th</sup>.

Adjournment: Motion was made by P. Borchert/LeFebre to adjourn. Motion was voted and carried at 9:45 p.m.

Respectfully submitted,

Charlene J. Meier  
Clerk/Treasurer