

**Village of Lena**  
**117 E. Main St., Lena, WI 54139**  
**Village Board Minutes**  
**December 14, 2020**

Meeting was called to order by President Steve Marquardt.

Roll Call: Craig LeFebre, Terry Hinds, Linda Hinds (by phone conference), Judy Patenaude Larry Belongia and Steve Marquardt.

Absent: Nicholas Heise.

Also present: David Konop (Resident) and Village Engineer Craig Schuh-Ayres.

Pledge of Allegiance was recited.

Approval of the agenda: Motion was made by Patenaude/Belongia to approve the agenda as presented. Motion was voted and carried.

Approval of minutes from November 16, 2020 Budget Hearing and November 16, 2020 Village Board Minutes: Motion was made by Patenaude/LeFebre to approve the minutes for the November 16<sup>th</sup> meetings. Motion was voted and carried.

Open Form: Clerk Meier informed the Village Board of an error on their payroll. An additional check will be issued. Craig Schuh thanked the Village Board for allowing Ayres to be the Village Engineers.

Finance: Monthly bank and investment reports were reviewed. Notes from the Finance meeting were informational. Employee Health Care Plan for 2021 approve/decline – Motion was made by Patenaude/T. Hinds to approve the Employee Network Health plan for 2021. Motion was voted and carried. COVID-19 spreadsheet regarding grant monies was included as informational. Resolution 2020-14 Annual Carry over of Governmental Funds – Motion was made by T. Hinds/Patenaude to approve Resolution 2020-14 for Annual Carry over of Governmental funds. Motion was voted and carried. Village Contract Renewals – Motion was made by Patenaude/LeFebre to approve the 2021 Village Contract Renewals. Motion was voted and carried. Computer Firewall Upgrade by Oconto County Technology for \$646.80: T. Hinds requested more details.

Plan Commission Update: North Creek Custom Cabinets proposal for building upper & lower cabinet to store voting machine at a cost of \$450. Motion was made by Patenaude/L. Hinds to approve the proposal from North Creek Custom Cabinets for estimate of \$450. Motion was voted and carried.

Public Works: Monthly utility report was informational. Holding Tank Agreement with Schaal renewal – Motion was made by Patenaude/LeFebre to approve the holding tank agreement

with Schaal. Motion was voted and carried. Facilities Plan quote Applied Technologies for \$33,000 – Discussion followed. C. Schuh explained the costs and how it was arrived. Marquardt/L. Hinds made a motion to authorize Ayres (Craig Schuh) to represent the Village and enter into an agreement with Applied Technologies for an amount of \$33,000. Roll call vote: LeFebre aye; T. Hinds aye; L.Hinds aye; Patenaude aye; Belongia aye; Marquardt aye. Motion was voted and carried. Schuh report that the televising of Ausloos Street that the main line was in good shape and also the laterals. Ausloos Street will be a future relining project. Manhole #61 located at the corner of W. Maple/4<sup>th</sup> Street has a large dip. Manhole #62-67 has very low flow. Flushing yearly is needed at this location. Property owners will need to be contacted regarding the condition of their laterals. The ITA/PERF was informational.

Public Safety: Police monthly incident report was informational. Sex Offender Ordinance Update 239-24 Restriction – Motion was made by Patenaude/L. Hinds to accept the new revisions on Ordinance 239-24 restriction. Motion was voted and carried. Littering Ordinance 239-15 B – Motion was made to update the Village Ordinance 239-15 B by Marquardt/Patenaude. Motion was voted and carried. Fire Dept. Tender – Bids requested have been published. Fire Call update – Clerk reported the fire calls are coming amazingly well. Fire Dept. Building Plan – Public Safety will look for a conceptual plan on a new fire station. LeFebre informed the Board that the 1983 Pumper needs brakes or possible selling it. Specs are to be given to the Clerk to put on WI Surplus for sale. Discussion followed regarding payment of repairs/maintenance on the Fire Department vehicles.

Promotions: L. Hinds updated the Village Board about Village of Lights.

Weeds: Nothing to report.

Recycling Update: Cooperative Agreement of Joint Recycling program for Town of Lena – Motion was made by T. Hinds/LeFebre to approve the Joint Recycling agreement between the Village of Lena and the Town of Lena. Motion was voted and carried. Marquardt reported that the heater in the Recycling building was repaired. Also Advance Disposal bought out Waste Management.

Village Complaints/Concerns: Informational only.

Presentation of bills: Motion was made to pay the monthly bills in the amount of \$83,599.28 and to include the final employee payroll, Board adjustment payroll and any other December bills by Patenaude/T. Hinds. Roll call vote: LeFebre aye; T. Hinds aye; L. Hinds aye; Patenaude aye; Belongia aye; Marquardt aye. Motion was voted and carried.

Permits/Correspondence/Miscellaneous: An operator's license for Ella M. Hensel was presented. Building permits for Maple Valley Insurance remodeling was submitted. Motion was made by LeFebre/Patenaude to approve the permits as presented. Motion was voted and carried. Correspondence was read.

Announcements/General Information/Set next meeting date: The Town of Spruce, Stiles and Little River might be interested in joining the Lena Library. Next meeting date is Monday, January 18, 2021.

Adjournment: Motion was made by LeFebre/Belongia to adjourn. Motion was voted and carried at 8:25 p.m.

Respectfully submitted,

Charlene J. Meier, Clerk/Treasurer