

Village of Lena
117 E. Main St., Lena, WI 54139
Public Works Minutes
March 9, 2021 9:30 a.m.

Meeting was called to order @ 9:30 by Chair Linda Hinds.

Roll call: Craig LeFebre, Steve Marquardt and Linda Hinds.

Also present: Larry Shallow, Terry Earley, Craig Schuh (arrived at 9:55 a.m.), Kail Vorpal-Vintage Insurance (arrived at 11 a.m.) and Charlene Meier.

Approval of agenda: Motion was made by Marquardt/LeFebre to approve the agenda and allow the Chairperson to rearrange as necessary. Motion was voted and carried.

Approval of the minutes from February 15, 2021: Motion was made by Marquardt/LeFebre to approve the minutes from February 15, 2021 as presented. Motion was voted and carried.

Public Comment: High water read for J. Pansier @ 402. W. Main Street was discussed. Motion was made by Marquardt/L. Hinds to recommend to the Village Board a one-time adjustment to his account using a quarterly average.

Complaints/Concerns for Streets/Water/Sewer: No complaints were reported.

Utility Workers Report: The February report was informational.

Influent/Effluent Flows YTD 2021: February report was informational.

Ayres: Craig Schuh-Ayres updated the committee on the Facilities Plan in conjunction with Applied Technologies. W. Maple Street final plans are done. Letters will need to be send to all residents affected. We are still waiting on the DNR for the ITA/Perf standing. Marquardt asked about the GIS systems and getting it updated. Schuh will get together with the Utility Workers regarding what is needed and how the system works. Schuh will do a presentation at the next Public Works meeting.

Salt Containment/Storage Structure: Discussion followed regarding size and costs. L. Shallow talked with Kelby Cook Construction for size and plans regarding the structure. The Committee would like Kelby Cook to attend the next meeting to continue the discussion.

Garage Light Fixtures Update: The Utility Workers are replacing the lights as time allows.

Vehicle Replacements Quotes: Shallow presented two quotes from Peterson Ford as follows: 2021 F150 Truck \$20,500 + title & license; 2021 Ranger \$22,000 + title and licenses. Motion was made by Marquardt/L. Hinds to present to the Village Board the quotes and ask to continue the bidding process. Motion was voted and carried.

Sidewalk Repair Plan: The Utility workers will review the current condition of the sidewalks and report to the Public Works Committee to determine how to get repairs done this summer.

Village Assets Evaluation for Insurance Program: A review of the insurance coverage for each building were reviewed and adjustments were made. Square footage is needed. The Fire Department building was referred to the Public Safety Committee.

Miscellaneous/Informational items only: Next meeting is April 13, 2021 @ 9:30 a.m. Craig Schuh will give a GIS presentation.

Adjournment: Motion was made by LeFebre/Marquardt to adjourn. Motion was voted and carried at 11:50 a.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer