

Village of Lena
117 E. Main St., Lena, WI 54139
Finance/Personnel & Wage Committee Minutes
January 12, 2021 8 a.m.

Meeting was called to order by Chairperson Terry Hinds.

Roll call: Steve Marquardt, Nick Heise and Terry Hinds.

Also present: Lena resident David Konop, Kaila Vorphal-Vintage Insurance and Charlene Meier.

Approval of Agenda: Motion was made by Marquardt/Heise to approve the agenda and allowing the Chairman to rearrange as needed. Motion was voted and carried.

Approval of the minutes from December 9, 2020: Motion was made by Marquardt/Heise to approve the minutes from December 9, 2020 as presented. Motion was voted and carried.

Open Forum: David Konop requested a clarification on the Finance report in the December newsletter.

2021 Insurance Review: Insurance Agent Kaila Vorphal reviewed the village's property/liability insurance, workers comp and fire department insurance. Discussion followed regarding the generators. Vorphal will provide a breakout per building and coverage on the generators. Item needed is an accurate firemen roster.

Financial Report: Monthly financials were reviewed along with the cash/investment report. Capital improvement transfer will need to be made.

Request from Public Safety to establish a Fire Department Building Investment Account: Fire Department financials were reviewed. Motion was made by Marquardt/Heise to recommend to the Village Board for approval the creation of a Fire Department Building Investment account and to transfer \$75,000 from the Fire Department cash account into the building investment account. Motion was voted and carried.

Updates: Code of Ordinance Update-Bay Lakes Regional Planning –Brandon Robinson is working on the zoning section first. Discussion followed regarding time management/technology update. It was decided to apply for the Bay Lakes Regional Plan Commission Assistance grant to help determine what the Village needs to improve operations and technology.

Miscellaneous/General Information/Correspondence: none.

Next Meeting date: February 9, 2021 at 8 a.m.

Adjournment: Motion was made by Marquardt/Heise to adjourn. Motion was voted and carried at 9:49 a.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer