

Village of Lena
117 E. Main St., Lena, WI 54139
Finance/Personnel Minutes
November 10, 2020, 2020 8 a.m.

Meeting was called to order.

Roll call: Nicholas Heise, Steve Marquardt and Terry Hinds.

Also present: David Konop and Charlene Meier.

Approval of agenda: Motion was made by Marquardt/Heise to approve the agenda. Motion was voted and carried.

Approval of the minutes from October 14, 2020: Motion was made by Marquardt/Heise to approve the minutes from September 15, 2020 as presented. Motion was voted and carried.

Open Forum: Clerk had questions regarding the 2021 wage increase effective date. Hinds stated a policy needs to be created.

Financials: General financials were reviewed by the committee. Motion was made by Hinds/Marquardt to transfer funds from LGIP 1 & 2 into Fortifi Bank for interest payment paid in October. Motion was voted and carried. Hinds reported on the allocation of Police Squad grant funds and squad costs.

Early Bills -Checks/pay online: Motion was made by Hinds/Marquardt to pay by direct payments to monthly vendors as clerk determines and to provide a list of vendors paid to the Finance Committee. Motion was voted and carried.

Phone Conference with KerberRose/Karen Kerber: A phone conference was held with Karen Kerber regarding extra charges. Kerber provided explanation of charges and will monitor for the future.

Review Village Code of Ethics & Conflict of Interest Ordinance Chpt. 48 and record it as a Policy/Procedure: Motion was made by Marquardt/Heise to recommend to the Village Board the adoptions of Policy #21 Code of Ethics & Conflict of Interest Policy. Motion was voted and carried.

2021 Budget: 2021 sewer increase will be effective March 2021 billing. Motion was made by Marquardt/Hinds to recommend to the Village Board for approval of Resolution 2020-12 Tax Levy for Fiscal period January 1, 2021-December 31, 2021. Motion was voted and carried.

Resolution 2020-13 Capital Improvement Plan for 2021-2025: Motion was made by Hinds/Marquardt to recommend to the Village Board for approval of the revised 2021-2025 Capital Improvement Plan by Resolution 2020-13. Motion was voted and carried.

Miscellaneous/General Information/Correspondence: None.

Next Meeting is scheduled for December 8, 2020 @ 8 am.

Adjournment: Motion was made by Marquardt/Heise to adjourn. Motion was voted and carried.

Respectfully,

Charlene J. Meier, Clerk/Treasurer