

## Meeting Minutes

Thursday, October 24, 2013

Public Works Committee of the Village of Lena Board

Municipal Building Board Room, 117 E Main Street, Lena, WI

Present: Steve Marquardt, Craig LeFebre and Linda Hinds

Approval of the meeting minutes: Motion by Linda Hinds to approve the minutes and second by Steve Marquardt. Motion made to approve the agenda by Craig LeFebre second by Linda Hinds.

### New Business:

1. No time study was done yet with Cory Marquardt. This has to be completed along with other shadowing and stop in during working hours.
2. Safety: It is important that the guys follow the safety guidelines and use the correct PPE
3. Committee convenes into close session per WI Stats 19.85 (1) © for purpose of discussing personnel issues. Motion made by Craig LeFebre and second by Linda Hinds.

Roll call vote: Linda Hinds - Aye, Steve Marquardt—Aye and Craig LeFebre —Aye. Motion carried (at 2:55)

Board returned to open session to conduct legal business as allowed by WI Statute 19.85 (2)

Motion carried by Steve Marquardt and second by Linda Hinds. Motion carried at (5:05)

4. Larry Shallow will be on vacation October 31 till November 7, 2013.
5. Motion to adjourn the meeting: Motion by Steve Marquardt and second by Linda Hinds.
6. Set up next meeting date: November 12, 2013 —2:30 pm