

Village of Lena
117 E. Main St., Lena, WI 54139
Village Board Minutes
September 21, 2020 4 p.m.

Meeting was called to order.

Pledge of Allegiance was recited.

Roll call: Nicholas Heise, Terry Hinds, Judy Patenaude, Larry Belongia, Linda Hinds (by phone conference), Craig LeFebre and Steve Marquardt.

Also present: Residents David Konop, Pauline Borchert, Craig Schuh-Ayres, Paul Erhfurth and Ashley Bahrke-Oconto Economic Development and Charlene Meier.

Approval of the agenda: Motion was made by Patenaude/LeFebre to approve the agenda with a change of sequence of the Plan Commission under open forum and Public Works to follow Plan Commission. Motion was voted and carried.

Approve of the minutes from August 17, 2020: Motion was made by LeFebre/Patenaude to approve the minutes from August 17, 2020. Motion was voted and carried.

Period of Public Comment: None.

Plan Commission: Resolution 2020-08 Submission of CDI Application for the Wooden Shoe – Motion was made by T.Hinds/Patenaude to submit the application for CDI for the Wooden Shoe expansion. Roll call vote: Heise aye; T. Hinds aye; LeFebre aye; Patenaude aye; Belongia aye; L. Hinds aye; Marquardt aye. Motion was voted and carried. Developer’s Agreement for the Wooden Shoe – Motion was made by Patenaude/Belongia to approve the Developer’s Agreement with the Wooden Shoe. Roll call vote: Heise aye; T. Hinds aye; LeFebre aye; Patenaude aye; Belongia aye; L. Hinds aye; Marquardt aye. Motion was voted and carried. Notice of Open House/Public Hearing on October 16, 2020 was informational. Discussion followed regarding a water retention plan. It needs to be added to the ordinances.

Public Works: August Utility report was informational. Craig Schuh-Ayres gave an update on the Sewer Plant O & N, sewer capacity and phosphorus reduction. Motion was made by Marquardt/Patenaude to revise the ITA/PERF 2020 this October and contract from Ayres for a comprehensive facility plan and phosphorus upgrade in preparation of July 2021 wastewater treatment plant permit expiration. Discussion followed and the Village Board declined to take a vote on the motion. A new motion was made by Marquardt/Patenaude to submit a new ITA/Perf for 2021 calendar year. Motion was voted and carried. Motion was made by Marquardt to request Ayres Associates to draft up a contract and submit to the Village Board for approval at the next board meeting. No second. Motion died on the floor. Discussion followed. Ayres is to submit a contract for the October meeting. Part time vacancy – Motion was made by LeFebre/Patenaude to recommend the hiring of Shane Behnke with a wage of \$12.25 starting Monday September 18, 2020 with a 30/60 day review. Motion was voted and carried. Railroad Crossing repairs-materials are here. There was a request from Ray McGuire for an additional light by the bowling alley. Motion was made by Marquardt/Patenaude to add the additional street light on the existing pole located on the corner of Solomon St./Harley Street. Motion was voted and carried.

Public Safety: Chairperson Patenaude informed the Board that the squad was built. The monthly incident report for the police department was informational. Handicapped crosswalk work will be done this week. Security camera quote – Motion was made by Patenaude/L.Hinds to purchase new security cameras for the Village Hall

from Northern Security. Motion was voted and carried. The total cost of the update will be paid with donated funds. New JAWS for the Fire Department – Motion was made by Marquardt/Patenaude to purchase a used battery operated JAWS from Pomasl for \$9994. Motion was voted and carried. Grant monies will be used to pay for the JAWS. Hunter’s Permission renewal – Motion was made by Patenaude/L. Hinds to renew the Hunter’s Permission annually January-December. Motion was voted and carried.

Finance: Financial monthly reports for August were reviewed. L. Hinds talked about updating the board room by removing the carpeting and cloth chairs. This will be added to the next agenda. 2021 Wages – Motion was made by L. Hinds/Patenaude to increase the pay from \$14 to \$15 for firemen of the Village of Lena. Motion was voted and carried. Motion was made by L. Hinds/T.Hinds to give a 3% increase to all full time employees for 2021. Roll call vote: Heise aye; LeFebre aye; T. Hinds aye; Patenaude aye; L. Hinds aye; Belongia aye; Marquardt aye. Motion was voted and carried. Motion was made by T. Hinds/L. Hinds to table Resolution 2020-09 and Resolution 2020-10. Motion was voted and carried. Motion was /made by Marquardt/Belongia to contract with CLS LLC for remodeling and removal of the transaction counter at a cost of \$3009. Motion was voted and carried. Motion was made by T.Hinds/L.Hinds to accept the bid from LaForce Hardware for the front door remodel/ramp in the amount of \$2902. Motion was voted and carried. Electrical portion will need to be done.

Promotions: Motion was made by Patenaude/L. Hinds to have trick or treating on Saturday, October 31, 2020 from 4-6 p.m. Motion was voted and carried.

Weeds: A few letters were sent as reminders regarding length of grass and weeds.

Recycling: T. Hinds is setting up a meeting for the recycling committee with the Town of Lena.

2021 Library Exemption Tax: Motion was made by T. Hinds/Patenaude to approve the 2021 Library Exemption Tax. Motion was voted and carried.

Policy & Procedures Update: New policies were given to the Village Board to update their respective binders.

Complains/Concerns: Informational only.

Presentation of Bills: LeFebre/Belongia made the motion to pay the monthly bills in the amount of \$97,677.36. Roll call vote: Heise aye; LeFebre aye; T. Hinds aye; Belongia aye; L. Hinds aye; Patenaude aye; Marquardt aye. Motion was voted and carried. LeFebre requested a hold on the Pomasl check until he checks with the firemen.

Permits/Correspondence/Miscellaneous: Motion was made by LeFebre/Patenaude to approve the liquor license for Lanes of Lena and the Operator’s licenses for Myranda M. Saunier and Ray McGuire. Motion was made by LeFebre/Heise to approve the gathering permit for the Wooden Shoe for October 3. Motion was voted and carried. A building permit for Todd Duame, 601 W. Maple Street, a roof and a driveway permit for Fernando Verduzco were reviewed by the board.

Announcements/General Information: Next Finance meeting is scheduled October 13 @ 8 a.m. Public Works meeting is set for October 13 @ 9:30 a.m. Village Board meeting will be October 19, 2020. Election is November 3, 2020. Polls are open from 7 a.m. -8 p.m. Pfefferle has put a sign by the highway for the business park. Ribbons/flags need to be added to get the public’s attention.

Adjournment: Motion was made by LeFebre/Patenaude to adjourn. Motion was voted and carried at 8:58 p.m.

Respectfully submitted,

Charlene Meier
Clerk/Treasurer