

**Village of Lena**  
**117 E. Main St., Lena, WI 54139**  
**Public Works Committee minutes**  
**September 15, 2020 9:30 a.m.**

Meeting was called to order.

Pledge of Allegiance was recited.

Roll call: Craig LeFebre, Steve Marquardt and Linda Hinds.

Also present: Larry Shallow, Terry Earley, Craig Schuh-Ayres, Terry Hinds and Charlene Meier.

Approval of agenda: Motion was made by Marquardt/LeFebre to approve the agenda. Motion was voted and carried.

Approval of the minutes from August 10, 2020: Motion was made by Marquardt/LeFebre to approve the minutes from August 10, 2020. Motion was voted and carried.

Period of Public Comment: Resident Candy Gross on S. Rosera Street would like to hook up to the Village's sewer line. L. Shallow will stop in and talk with them regarding this. Slope of sewer lateral might be an issue.

Report on complaints/concerns regarding streets; water; and sewer: Ausloos Street sign was stolen. Clerk will need to order another. Clerk reported that someone hit the Rosera Business Park sign. It will be billed out to the person who hit it. Marquardt mentioned moving our sign by the park & ride.

Utility Worker Report August: T. Earley reviewed the monthly report. Information only.

Influent/Effluent Flows for August 2020: Informational only.

Follow up: Street crack patching was completed by the County Highway Department. The Superior Escanaba Railroad will be here next week to fix the crossings on Harley and Pelkey. T. Earley reported that there is a leak on the loader. Tires are needed for the street sweeper. SCADA system upgrade is working.

Monthly expenditures for Public Works, Water & Sewer: Informational only.

Ayres: Craig Schuh updated everyone on the Clean Water Fund application. It will take 6 months before approved. Maple Street is 90% plans complete. The condition of the culvert that goes under Maple Street is unknown. Schuh will physically inspect the culvert along with a Village employee. Options were discussed. Multi-Variance Discharger permit is due at the end of the year. Fourth Street right-away was reviewed. GIS was used and printed to review.

Discuss fall work schedule/leaf collection schedule: Leaves will end November 12<sup>th</sup> weather permitting. Notice will be sent to the residents with their utility bill.

Review & possible revised time allocation percentages for Public Works: Water Department: 35% streets; 55% water; 10% sewer. Sewer Department: 40% streets; 50% sewer; 10% water.

2021 Budget Discussion: Budget was reviewed for water, sewer and streets. Motion was made by Marquardt/LeFebre to present the budgetary figures to the Finance Committee for reviewed. Motion was voted and carried.

Possible Closed Session – Pursuant to WI State Stat 19.85 (1) (c) for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, the position of Part time Public Work Worker – Motion was made by Marquardt/LeFebre to convene to closed session per WI State Statutes 19.85 (1) (c). Roll call vote: Marquardt aye; LeFebre aye; Hinds aye. Motion was voted and carried at 11:55 a.m.

Reconvene to Open Session and possible action taken on items discussed in closed session: Motion to reconvene to open session was made. Motion was voted and carried at 12:15 p.m. After reviewing all the application is was decided to interview the following: Logan Sobeck; Ron Oninski and Shane Behnke. Interviews should be scheduled for Monday September 21 starting at 4 p.m.

Miscellaneous/Informational Items: None.

Items for next meeting/date/time: TBD.

Adjournment: Hinds/LeFebre made the motion to adjourn. Motion was voted and carried at 12:20 p.m.

Respectfully submitted,

Charlene J. Meier  
Clerk/Treasurer