

**Village of Lena**  
**117 E. Main St., Lena, WI 54139**  
**Finance/Personnel minutes**  
**September 15, 2020 8 a.m.**

Meeting was called to order.

Roll Call: Steve Marquardt and Terry Hinds

Absent: Nick Heise-excused work.

Also present: Charlene Meier.

Approval of the Agenda: Motion was made by Marquardt/Hinds to approve the agenda. Motion was voted and carried.

Approval of the minutes from August 10, 2020: Motion was made by Marquardt/Hinds to approve the minutes from August 20, 2020. Motion was voted and carried.

Open Forum: None.

Financials: Monthly financials were reviewed. The Finance committee informed the clerk to transfer the cost of the sewer plant refrigerator (\$700.00) from Sewer replacement equipment to sewer general cash.

COVID Related: Clerk is keeping track of the expenses for the Village. WEC Cares grant is due today.

Review of Kerber Rose Audit: The committee would like to talk with Karen Kerber regarding extra charges. Clerk will set up a phone conference for the next Finance meeting.

2021 Budget: Work continues on the general and TID funds.

Updates: NAI Pfefferle marketing sign was placed by Hwy. 141. Bay Lake Regional Plan Commission – work as not started on the Ordinance book. Still waiting for electrical quote for front door/ramp area update. All other quotes will be submitted to the Village Board for approval/payment. CIP tabled at this time.

Miscellaneous/General Information/Correspondence: Nothing to report.

Next meeting: October 13, 2020@ 8 a.m.

Adjournment: Motion was made by Marquardt/Hinds to adjourn. Motion was voted and carried @ 9:08 a.m.

Respectfully Submitted,

Charlene J. Meier  
Clerk/Treasurer