

Village of Lena
117 E. Main St., Lena, WI 54139
Utility/Board Meeting Minutes
August 17, 2020 6:30 p.m.

Meeting was called to order by President Marquardt.

Roll Call: Craig LeFebre, Terry Hinds, Nick Heise, Larry Belongia, Linda Hinds, Judy Patenaude and Steve Marquardt.

Also present: Village resident Pauline Borchert, Craig Schuh-Ayres and Charlene Meier.

Approval of the agenda: Motion was made by L. Hinds/Belongia to approve the agenda as presented. Motion was voted and carried.

Approval of the minutes from July 20, 2020: Motion was made by L. Hinds/Patenaude to approve the minutes from July 20, 2020. Motion was voted and carried.

Open Forum: None.

Finances/Personnel: T. Hinds reviewed the synopsis regarding the Finance meeting. Monthly bank and investment accounts were reviewed. Motion was made by T. Hinds/Patenaude to approve the legal services update with Hanaway Ross Law Firm/Christina Peterson dated July 21, 2020. Motion was voted and carried. Motion was made by Patenaude/LeFebre to increase the deputy clerk's wage \$.50 with the first payroll in September and another \$.50 effective January 1, 2021. Roll call vote: LeFebre aye; T. Hinds aye; Heise aye; Belongia aye; L. Hinds aye; Patenaude aye; Marquardt aye. Motion was voted and carried. Timeline for work on the 2021 budget was given to each board member.

Public Works: The July utility workers report was given for review. Craig Schuh-Ayres updated the Board on the sewer plant operation and needs, phosphorus reduction, principle forgiveness with the Clean Water Fund. Motion was made by Patenaude/Belongia to put an ad in the paper for the part time Public Works employee. Motion was voted and carried. Marquardt updated the Board regarding the site visit with the Railroad representative. Motion was made by L. Hinds/Patenaude to accept the bid for blacktop from Oconto County for \$8018 and \$848 from Duame Sand & Gravel for culvert replacement and \$2908 ditch maintenance and not to exceed the stated amounts. Roll call vote: LeFebre nay; T. Hinds nay; Heise nay; Belongia nay; L. Hinds aye; Patenaude aye; Marquardt nay. Motion was declined. Marquardt/Patenaude made a motion to accept the Oconto County bid for blacktopping not to exceed \$8018 and Duame Sand & Gravel not to exceed \$848 for a culvert. Roll call vote: LeFebre aye; T. Hinds aye; Heise aye; Belongia aye; L. Hinds aye; Patenaude aye; Marquardt aye. Motion was voted and carried. Ditch cleanout/maintenance was tabled. Heise will work with Duame on the elevation of the ditch and flow pattern. Motion was made by Patenaude/L. Hinds to approve the Ayres contract for Clean Water Fund Program Applications, Waste Water Treatment Plant upgrades for a fee of \$7500. Motion was voted and carried. Motion was made by T. Hinds/L. Hinds to accept Polity #19 Sidewalk Inspection and Maintenance Policy. Motion was voted and carried.

Public Safety: Nothing new on the squad. Monthly incident report was informational only. Work has begun on the 2021 budgets. Motion was made by Patenaude/LeFebre to put in a pedestrian crosswalk not to exceed \$3200 with proper signage. Motion was voted and carried. This crosswalk will be moved further west from its current location across from the Lena Elementary School to between the

driveways into the St. Anne's Church parking lot. T. Hinds expressed concerns regarding the crosswalk verses pedestrian crosswalk.

Plan Commission: Motion was made by L. Hinds/Belongia to accept the quote for repairs to the front door and ramp at the Village Hall in the amount of \$2834 from LaForce Hardware quote #411363QU. Motion was voted and carried. Heise reported that he just received a quote for the clerk's front counter area remodel. This item will be on the next board agenda. Resolution 2020-08 was informational only. A Developers agreement will also need to be done.

Promotions: Nothing new to report.

Weeds: Patenaude keeps working on getting the residents to trim their properties. L. Hinds expressed caution for wanting the residents to keep things neat and clean that we better be sure the Village properties are in great shape.

Recycling: T. Hinds stated he is working on setting up a joint meeting with the Town of Lena to work on the 2021 budget.

Village Concerns/Complaints: None.

Presentation of bills: Motion was made by L. Hinds/Patenaude to pay the monthly bills in the amount of \$87,799.28. Roll call vote: LeFebre aye; T. Hinds aye; Heise aye; Belongia aye; L. Hinds aye; Patenaude aye; Marquardt aye. Motion was voted and carried.

Permits/Miscellaneous/Correspondence: Motion was made by LeFebre/L. Hinds to approve the operator's license for Diana Jones-Dollar General and Deanna Patnode-Dollar General. Motion was voted and carried. Building permits for the month were Barb Spice 106 E. Maple electrical/remodel, Pat Meyer 401 W. Harley St. roof; Melody Meck 537 W. Main St. new roof, Pam Pashouwer 418 Harley St. roof/windows; Jeff Heimke 228 N. Rosera new roof on garage; Rochelle Braun 333 S. Rosera St. roof, Walter Kosmal 426 W. Maple St., new modular home, Barb Spice 233 N. Rosera update electrical.

Announcements/General Information/Set next meeting date: Clerk reported on Rural Water Training for Clerks. Next meeting date will be September 21, 2020 @ 6:30.

Adjournment: Motion was made by L. Hinds/LeFebre to adjourn. Motion was voted and carried @ 9 p.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer