

Village of Lena
117 E. Main St., Lena, WI 54139
Utility/Board Meeting Minutes
June 15, 2020 6:30 a.m.

Meeting was called to order

Roll Call: Terry Hinds, Nick Heise, Larry Belongia, Judy Patenaude and Steve Marquardt. Ayres Engineer Craig Schuh by phone conference.

Absent: Linda Hinds-excused.

Approval of the agenda: Motion was made by Patenaude/Heise to approve the agenda as presented. Motion was voted and carried.

Approval of the minutes from May 18, 2020: Motion was made by Heise/Belongia to approve the minutes from May 18, 2020. Motion was voted and carried.

Open Forum: Update was given on the Dollar General by Manager Anthony Hawks by phone conference.

Finances: May financials were reviewed. Ordinance book recodification by Bay Lakes Regional Plan Commission \$20,000: Motion was made by Heise/Patenaude to approve the contract not to exceed \$20,000 and to have billing done on a monthly basis. Roll call vote: T. Hinds aye; Heise aye; Belongia aye; Patenaude aye; Marquardt aye. Motion was voted and carried. Route to Recovery was discussed. Motion was made by T. Hinds/Patenaude to get the software needed to allow the clerk to work from home. Motion was voted and carried. Discussion followed regarding closing the Village Hall on Fridays. This item will be revisited as things progress with the COVID virus.

Public Works: May utility report was informational. Engineer Schuh gave an update on the sewer plant operation and needs also on the pilot phosphorus testing which is having good results. Approval/Decline of Resolution #2020-07 CMAR: Motion was made by T. Hinds/Patenaude to approve Resolution #2020-07 CMAR report. Roll call vote: T. Hinds aye; Heise aye; Belongia aye; Patenaude aye; Marquardt aye. Motion was voted and carried. CCR-Annual report was informational only. Ayres contract for design engineering services for Maple Street improvements: Motion was made by T. Hinds/Patenaude to accept the contract from Ayres for the design services for the Maple Street improvements in the lump sum amount of \$20,450 with the design work to be completed by 9/15/2020. Roll call vote: T. Hinds aye; Heise aye; Belongia aye; Patenaude aye; Marquardt aye. Motion was voted and carried. WI DNR Application for Phosphorus Multi-Discharger Variance: Motion was made by Patenaude/Heise to agree to WI DNR Application for Phosphorus Multi-Discharger variance. Motion was voted and carried. PJ Korten's Scada update quote: Motion was made by Patenaude/Heise to approve the Scada update from PJ Korten's in the amount of \$13,085.00 and request updated quote. Motion was voted and carried. PLC Water Jetting funding for \$12,379.50: Motion was made by T. Hinds/Belongia to pay invoice #4457 from PLC Water Jetting Service Inc. in the amount of \$12,379.50. Motion was voted and carried.

Public Safety: Nothing new on the squad to report. Chief Herald's monthly incident report was given to the board to review. Our new part time Officer Alexis Daw was on hand to meet the board members. New hires are working well. Fire calls were discussed and what is really necessary.

Plan Commission: Rosera Business Park Appraisal update: Still waiting for the final appraisal. Update Village Hall/Work from home-Clerk: Heise is working on getting quotes for updating the front counter for ADA/safety/front door closing and the bathrooms. Lack of enough storage was also discussed.

Promotions: SXS Race June 27, 2020: Informational only. Dirt City Race July 24-26, 2020 is scheduled.

Weeds update: Informational only. Patenaude reported it is being checked weekly.

Recycling Update: Oconto County sent a modification regarding scrap metal.

Policies & Procedures Addition: #16 Economic Development Incentive Policy was given to each Board member to add to their binders.

Village Complaints/Concerns: Complaints regarding the condition of the railroad tracks was the main topic. Marquardt will contact Representative Mursau regarding this.

Presentation of Bills: Motion was made by T. Hinds/Patenaude to pay the monthly bills in the amount of \$70,531.95 and to include the final monthly payroll with excluding check #41576 (\$5498.28 Fire Dept. Grant money). Roll call vote: T. Hinds aye; Heise aye; Belongia aye; Patenaude aye; Marquardt aye. Motion was voted and carried.

Permits/Correspondence/Miscellaneous: Motion was made by Patenaude/Heise to approve the following permits/Licenses: Class B liquor license: Hunter's & Fishermen's Tavern, The Wooden Shoe, McGuire's Sports Bar/Restaurant, Village Tavern, Bavarian Inn, Lena Lanes; Class A liquor license: The Store #64; Lena Fast Stop; Dollar General; Dirt City Gathering permit for July 24-26, 2020; Wooden Shoe extended premise permit for June 27, 2020; Lena Motorsports club gathering permit on West Main Street "Thunder on Main" for Friday July 24, 2020 from 5-9 p.m.; Cigarette licenses for Dollar General, The Lena Fast Stop and The Store; building permit for Andrew Flint, 532 W. Maple St. (improvements) and Don Engebregtsen (windows) 715 Ausloos St.; Operator's license: Brook Marie Rotter, Marc Monfort, Whitney Rundle, Jann Dickinson, Joyce Schrank, Kaira Spillane, Lisa Ulsh, Michael Janik, Janice Petersen, Judy Staudemaier, William Kosmal, Jenna Hendrichs, Kathleen Bader, Brittany Markham, Kim Heise, Linda Schuh. Motion was voted and carried.

Announcements/General Information/Set next meeting date: Village of Lena history needs to be documented. Next meeting will be Monday July 20, 2020.

Adjournment: Motion was made by Patenaude/Belongia to adjourn. Motion was voted and carried at 8:36 p.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer

